



September 29, 2023

Oelwein City Council  
20 Second Ave. SW  
Oelwein, IA 50662

Dear Mayor Devore, City Administrator Mulfinger, and City Council Members:

The Oelwein Chamber & Area Development is requesting permission to close various streets and alleys for our 2023 Olde Tyme Christmas event. We would like to request use of city barricades at the event.

- Olde Tyme Christmas will be Friday, December 1st. We request permission to close the 10 block of North Frederick to Veridian drive-through, the 10 and 100 block of South Frederick, and also the 10 block of East Charles to alley and 10 block of West Charles, from approximately 1:30 p.m. until 10 p.m.
- We will also be using ATVs for set-up and during the event.
- As in the past, there will be carriage rides from the alley by Margaret's Crafts and proceeding to South Frederick to 1<sup>st</sup> St. SW and then return to the alley by Margaret's Crafts.
- We are also planning a Parade of Lights at 8:00 p.m., which travels from the VFW location on North Frederick to Strang's on South Frederick. The parade will then progress west on Second Street and back to the Log Cabin Park. As in the past, we would like to request additional help from the Police Department with traffic control at the intersections during the parade.
- All activities will take a break at 6pm while fireworks take place. A permit will be applied for through the Oelwein Police Department. Fireworks will be shot off from the location near Oakdale Cemetery.

Thanks much for your consideration in this matter.

Sincerely,

A handwritten signature in black ink that reads "Deb Howard". The signature is written in a cursive, flowing style.

Deb Howard, Executive Director  
Oelwein Chamber & Area Development