



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 9/14/2020

Consent Agenda

1. Consideration of a motion to approve the minutes of the September 14, 2020 Council meeting
2. Consideration of the Claims Resolution in the amount of \$1,088,485.77
3. Consideration of a Class 'E' Liquor and Class 'C' Beer Permit renewal for Fareway Stores, Inc. #412

Resolutions

4. Consideration of a Resolution Directing the Sale of the City's Interest in Parcel AF in the Southeast Quarter of the Northwest Quarter of Section 21, Township 91 North, Range 9 West of the 5th P.M., Consisting of Portions of Lots 5, 6, and 7, Block 1, McDonald's Addition to Oelwein, All of Don Ross Subdivision of McDonald's Addition, and a Portion of Lot 3, Block 1, Don Ross Addition to Oelwein, All in the City of Oelwein, Fayette County, Iowa
 1. The City is selling their own lot to North East Iowa Community Action so that they can build a new home. The lot is now expanded at the request of council. The City Administrator recommends approving the resolution.
5. Consideration of a Resolution to set Public Hearing on Proposed Vacation and Conveyance to the Adjoining Property Owner(s), of the Alley Running North and South between Lots 13, 14, 15, 16, 17 and 18 and Lots 19, 20,21,22,23 and 24, Bentley's Subdivision of Block 9, Martins Third Addition to Oelwein, Fayette County, Iowa
 1. The City has a right of way alley in the middle of a school property. The alley runs through the old Harlan school. The school sold the property locally and needs the alley to be vacant to finalize the sale. While the City Administrator is not in agreeance with the school selling the property and not tearing it down, the City Administrator does recommend approving he resolution to set the public hearing.
6. Consideration of a Resolution Suspending Payment to the Fayette County Landfill Commission for Recycling Fees
 1. This resolution spells out what the city needs from the County Landfill Commission.
 - a. The Commission works with local businesses in Oelwein to host the recycle bins
 - b. The Commission manages all recycling sites and takes responsibility for cleanup



- c. The Commission works toward a new and improved 28E agreement that spells out the responsibilities of cities in the 28E

7. Consideration of a Resolution Regarding Demolition of Dangerous Buildings
 1. The City had three homes that lost their certificate of occupancy due to fires. The board of appeals met, as they act as the housing board, and determined that two of them needed to be torn down. The City can then order that they be torn down. If the homeowners fail to tear down the property, the city can tear them down. The city will then assess the tear down cost to the property. The city must have funds for the tear down in order for this program to work. The funds are available, but they are in reserves with economic development which comes from local option sales tax. The city can be aggressive in tear downs, but if we continue down this road, we will have less money for the home improvement loan fund we are have available. The City Administrator recommends approving the resolution and moving forward with the tear downs. Each tear down cost will come in front of council.

Motions

8. Consideration of a motion authorizing signatures on Certificate of Substantial Completion for Disinfection and 42 Well Improvements Project
 1. The city is agreeing that the construction of the project is done and that no more work needs to be completed. The City will still need to negotiate the remainder of the pay as this project is significantly over the time period allowed. The City Administrator recommends approving the signatures.
9. Consideration of a motion to approve Wings East Pavement Improvements Change Order No. 1 in the amount of \$25,288.00
 1. This addition to the project will help address some unforeseen water that is moving under this street. When removing apportion of 13th, water was in the road and continues to come from somewhere other than rainwater or run off. These improvements should help keep the road in a good condition for many years. Funding for this change order will be paid for using road user tax. This addition to the project cannot be assessed. The City will take the funding from spring 2021 road projects and make a reduction. The City Administrator recommends approving this change order.