



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 2/14/2022

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#### Consent Agenda

1. Consideration of a Motion to approve the January 24, 2022 minutes
2. Consideration of a motion to renew the Class C Beer Permit for Dollar General.
3. Consideration of a Motion to approve the Class E Liquor License for Hy-Vee Oelwein Dollar Fresh

#### Public Hearing

1. Public Hearing on Max Tax Levy for Fiscal Year 2023
  1. The city is required to have a hearing on the tax levy for general fund, benefits, and other small levy amounts. The city has raised this portion of the levy by \$.02 to make up the increased cost of insurance and health insurance. This raise in taxes will cost a homeowner with an assessed value of \$100,000 just under \$3.00. This will cost commercial building owners with a value of \$100,000 \$18.00. The City has made small adjustments each year. While the goal is to stay at 17.70000, this increase is needed to meet the level of service that council has worked toward.
2. Public Hearing on the Boundaries for Ward 1 for the City of Oelwein.
  1. The state of Iowa stepped in and made corrections to our maps. This change is just a clarification on a boundary in the Northeast.

#### Ordinances

3. Consideration of a Motion to Suspend the Rules
  1. The city council needs to suspend the rules to a line with the timeline the state has set for the redistricting process. The city initially submitted material on time, but with the correction, the process is now rushed. The City Administrator recommends approving the motion to suspend.
4. Consideration of an Ordinance Amending Chapter 2 Elections Section 2-5 Ward One of the Code of Ordinances of the City of Oelwein, Iowa
  1. The state of Iowa stepped in and made corrections to our maps. This change is just a clarification on a boundary in the Northeast. The City Administrator recommends approving the ordinance.

#### Resolutions

5. Consideration of a Resolution Adopting Fiscal Year 2023 Maximum Property Tax Dollars



1. This resolution sets the council to a maximum amount on the levy. Council can lower the levy, but they cannot exceed the levy after this resolution is passed.
6. Resolution setting the date for sale of General Obligation Corporate Purpose and Refunding Bonds, Series 2022 and authorizing the use of a preliminary official statement in connection therewith
  1. This is the last step in the bond process for the city of Oelwein. The City will go out to market with the bond and see what rate the bond will get from prospective banks. The City Administrator recommends approving the resolution.
7. Consideration of a Resolution of a street closure for Odd Rod's
  1. This is an annual request. The Odd Rod's have been positive community partners and have caused no issues. The City Administrator recommends approving the resolution.

#### Motions

8. Consideration on a motion to set a Public Hearing for status of funded activities for the CDBG Water Main Replacement project on February 28, 2022 at 6:00 at the Oelwein Council Chambers.
  1. This is required by the CDBG grant. The City Administrator recommends approving the motion.
9. Consideration of a Motion approving an electric and pipeline easement with Alliant Energy.
  1. This easement is on city property and must go through council. Normally, Alliant just works in the ROW, but this project required a different direction for a gas line. The City Administrator recommends approving the motion.
10. Consideration of a Motion to approve the Charles Street Viaduct Maintenance 2022 project to E&H Restoration, LLC in the amount of \$55,000.
  1. The City went to bid for this project and only received one bid that was \$200,000 over budget. The new project will take down material that needs to come down and assess the goal for future projects. Should council not move forward with this project the city has been advised to close the viaduct. This price was negotiated by the Origin team to meet the city's budget. The City Administrator recommends approving the motion.
11. Consideration of a Motion of William's Center Application for Hotel/Motel Tax
  1. PFEED provides the recommendation on this item.
12. Consideration of a Motion on House Forfeiture 632 5th Ave SW
  1. PFEED provides the recommendation on this item. The City Administrator does recommend taking the homes and demolishing the structure. This property is a problem and not salvageable. Going after the property owner will not be advantageous in the scenario.
13. Consideration of a Motion Contracting Community Development Duties



1. This agenda item was placed on the agenda by Council Member Dave Garrigus with the support of additional council members. The Housing Committee investigated privatizing rental inspections with a company in 2020. The company encouraged the city to lower their standards to not upset property owners. This suggestion did not work for the committee because the goal of the program is to provides safe and habitual housing for community members. Northeast Iowa does not have many companies that want to come into cities and take over Community Development duties.