



To: Mayor and City Council
From: Dylan Mulfinger, City Administrator
Subject: Agenda Memo
Date: 2/26/2026

Consent Agenda

1. Consideration of a motion approving the February 9, 2026 minutes.
2. Claims Resolution in the amount of \$523,813.38.
3. Consideration of a motion approving the Class "E" Retail Alcohol License for Hy-Vee Dollar Fresh.
4. Consideration of a resolution authorizing temporary closure of public ways or grounds for Oelwein Chamber And Area Development Party in the Park Events.
5. Consideration of a resolution approves Change Order No. 3 in the amount of –(\$165.25) for 10th St. Bridge Reconstruction Project with Taylor Construction.
6. Consideration of a resolution approves Pay Application No. 5 in the amount of \$99,574.69 to Taylor Construction for the 10th St. Bridge Project

Public Hearing

7. Public Hearing on proposed sale of city owned real property located at 502 E. Charles on February 23, 2026 at 6PM in the Oelwein City Council Chambers.
 1. This lot will never see another house. The property is on a state highway and not ideal for a new home.
8. Public Hearing on proposed sale of city owned real property located at 111 5th Avenue SW on February 23, 2026 at 6PM in the Oelwein City Council Chambers.
 1. This is a smaller lot in the SW. Not many options for this property other than a sale to the neighbor.

Resolutions

9. Consideration of a resolution scheduling a Public Hearing for the Proposed Property Tax Hearing for the Fiscal Year 2027 (2026-2027) Budget for March 23, 2026 at 5:30 PM at the Oelwein City Council Chambers.
 1. This public hearing is required by state law. The hearing allows anyone in the public to comment on the city's tax levy. This hearing shows the highest the city can go for their tax levy. The City Administrator recommends approving the resolution.
10. Consideration of a resolution approving construction engineering services for the 2026 Water System Improvements with Fehr Graham in the amount of \$123,500.00.
 1. This is to oversee the project as it is being built. This is the first water project on the 30 percent rate increase. Fehr Graham has a positive track



record with the city and provides a good service. The City Administrator recommends approving the resolution.

11. Consideration of a resolution approving an easement with Hawkeye Telephone Company.
 1. This easement is on the southwest corner of the 42 Well property. The city does not have to provide the easement as it is on city property. The city should provide the easement as we want the expansion of fiber with the community. The city council must determine if they want more money for the easement. The reason for the low price is to incentive the expansion. The City Administrator recommends approving the resolution.
12. Consideration of a resolution approving the sale of 502 E. Charles to Angela Elliott in the amount of \$50.00.
 1. This lot will never see another house. The property is on a state highway and not ideal for a new home. The City Administrator recommends approving the resolution.
13. Consideration of a resolution approving the sale of 111 5th Ave SW to Christopher J. Henderson in the amount of \$250.00.
 1. This is a smaller lot in the SW. Not many options for this property other than a sale to the neighbor. The City Administrator recommends approving the resolution.
14. Consideration of a resolution approving approves appointments to the Williams Wellness Center Advisory Committee
 1. The city council has provided two names and needs to provide one more. Once all three are set, the city can notify the school of the members. The City Administrator recommends approving the resolution.

Motions

15. Consideration of a motion directing staff on Airport Board meeting frequency.
 1. The airport board recommended every other month or as needed. The City Administrator advises the airport can go quarterly or as needed. City council can provide direction and staff will prepare the ordinance.
16. Consideration of a motion to send the Max Tax Levy to the county.
 1. While a formal vote is not required, it is ideal to show the city council is in agreeance on the max tax levy. This is due to the county by March 15. We send it earlier to help with their letter preparation. The City Administrator recommends approval.