



# Minutes

Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

January 14, 2026 - 6:30 PM

## CALL TO ORDER

**ROLL CALL** The meeting was called to order at 6:43 PM. Present were:

- **Present:** Tony Reinking, Nate Schares, Jeff Brackett, John Bagge (arrived later), Jason Gearhart
- **Absent:** Ken Woodraska

## APPROVAL OF MINUTES

1. November Minutes.

The board reviewed the November 2025 minutes. There was no meeting in December.

Clarification was provided regarding minute transcription using AI.

Motion to approve made by Reinking, seconded by Schares. Motion carried.

## EXPENSE REVIEW

2. November Expenses.
3. December Expenses.

Reviewed November and December 2025 expenses.

Items discussed included:

- Replacement control board for hangar heater.
- Completion of fiber internet installation.
- Arion landline telephone service still being billed; city to consider canceling.

Motion to approve expenses made by Reinking, seconded by Schares. Motion carried.

## FBO REPORT

No formal report submitted by Sky Valley Aviation. Clarified that FBO services are now limited to aircraft maintenance. City handles airport operations.

## OLD BUSINESS

4. Discussion on setting a budget or leave it to the city.

Board discussed budget authority and agreed to defer budgeting decisions to the City Administrator and Council.

Motion made by Reinking to allow city to continue managing airport budget. Seconded by Bagge. Motion carried.

5. With the cost of fire extinguisher inspections, would it be cost effective for Oelwein Fire Department personnel to get certified by an approved body like NAFED or ProBoard for NFPA 10 inspections?

Reviewed Assistant Fire Chief Matt Weber's response.

City will continue to contract with Hawkeye Fire for certified inspections due to training, liability, and cost concerns.

6. Follow up on discussion with Randy Althouse.

Discussion regarding Althouse's aircraft being un-airworthy for over 4 years.

Sky Valley reported no progress from tenant.

Motion made to recommend eviction due to non-compliance.

Upon Bagge's arrival, further discussion was held considering tenant's health concerns and possible inspection by external FBO.

Board agreed to extend a final deadline to make the aircraft airworthy.

Final Motion: Bagge will contact the tenant. If the aircraft is not made airworthy by March 1, 2026, the City will proceed with eviction. Motion passed unanimously.

7. Straighten dented NW hangar door on the east hangar.

Report of bent corrugated steel panels on northwest hangar door.

Public Works will inspect and complete necessary repairs

#### **NEW BUSINESS**

8. Recording book to note issues with the airport facilities that anyone can make a comment on, likes or dislikes, good or bad, needs, issues.

Board agreed to implement a logbook system for members to track conditions (bathroom status, cleanliness, fuel, etc.).

Calendar will be placed in the utility closet.

9. Painting murals on hangar doors of the east hangar by schools, artists, communities to dress up the hangar.

Proposal to invite Oelwein High School art students to paint murals on the east hangar doors.

Sky Valley voiced concern over appearance.

Board supports the initiative pending City and school approval.

Motion made to recommend the City consider the proposal if school agrees. Motion carried.

10. Replace 2 black chairs that are peeling with donated couch and/or loveseat.

Board approved replacing worn black terminal chairs with a donated couch from Ken.

Motion to accept donation made and passed unanimously.

#### **SCHEDULE NEXT MEETING DATE**

The next Airport Board meeting is scheduled for February 11, 2026, at 6:30 PM.

#### **ADJOURNMENT**

Motion to adjourn made by Ranking, seconded by Shares. Meeting adjourned.