



To: Mayor and City Council
From: Dylan Mulfinger
Subject: Administration City Council Agenda Memo
Date: 5/13/2024

Ordinances

6. Consideration of an ordinance amending Chapter 7: Water and Sewer, Article II, Section 10: Water Rates and amending Article III, Section 41: Sanitary Sewer - Surcharges: Schedules. - Second Reading.
 1. A 30 percent increase in a 10-year plan will do \$7,221,680 in water projects and \$13,666,194 in sewer projects. This does not include the potential to get CDBG funds for each project. CDBG awards \$500,000 for each project. The City Administrator recommends approving this second reading.
7. Consideration of an ordinance amending language in Chapter 12 - Buildings, Article 1 Building Code: Section 12-3 Amendments, Subsection H) 1, 3, and 4: Demolition Permits. – Second Reading
 1. This requires the removal of all brick and concrete material from a home demolition. No longer can the contractor crush the material into everything smaller than one cubic foot. The City Administrator recommends approving this second reading.
8. Consideration of an Ordinance amending, Chapter 6, Article IV, Oelwein Airport Board, Section 6-101 Qualifications of Board Members. - Second Reading.
 1. The airport board recommended this change. It takes the board from requiring three people in town to two. The City Administrator recommends approving this second reading.

Resolutions

9. Consideration of a resolution setting a public hearing amending the Fiscal Year 2023-2024 budget on May 28, 2023 at 6:00 PM at the Oelwein Public Library.
 1. This is required each year to balance the budget. The City Administrator recommends approving the resolution.
10. Consideration of a resolution setting date for the sale of General Obligation Bridge Improvement Bonds, Series 2024 and authorizing the use of a preliminary official statement in connection therewith.
 1. The city will go to the market for the bond for the 10th Street bridge. Everything is lining up and the city now hopes for a low interest rate. The City Administrator recommends approving the resolution.
11. Consideration of a resolution approving the Preliminary Official Statement.
 1. The Preliminary Official Statement (POS) is an informational disclosure document released prior to the sale of the bond which describes the



proposed new bond issue. Interest rates and final repayment schedule are determined after the bond sale. It explains how the bond will be paid back, estimated payment schedule, and final due date. The POS includes specifics of the city government, council, staff, police, volunteers, and unions. The City Administrator recommends approving the resolution.

12. Consideration of a resolution approving the Fiscal Year 2025 through Fiscal Year 2027 Salary Resolution.
 1. The City Council has reviewed the salary resolution. The proposed salary resolution removes longevity and creates a larger step program rather than the sooner aggressive step program. This includes a four percent for hourly and three percent for salary. With the transition away from longevity, the wages and salaries show will be the total compensation. The City Administrator recommends approving the resolution.
13. Resolution approving a Union Contract with Chauffeurs, Teamsters and Helpers Local Union No. 238
 1. The Public Works Union still exists. They must vote each year to be a union. We are doing a year contract to make sure they have to vote each year. This contract includes a four percent increase. The City Administrator recommends approving the resolution.
14. Consideration of a resolution approving the Fiscal Year 2025 Fee Schedule.
 1. The City Council discussed this at the last work session. It does not include the fees Anthony Ricchio wanted. If the City Council wants to include those fees, the City Council will need to provide direction. The City Administrator recommends approving the resolution.
15. Consideration of a resolution approving a Professional Services Agreement in the amount of \$12,500 with MSA for assistance in applying for an EPA Community Change Grant.
 1. The City Council approved putting this on the agenda for approval. This grant requires no match and is up to ten million dollars. This grant will help with flood mitigation and potential for a sports complex. The City Administrator recommends approving the resolution.
16. Consideration of a resolution approving the Oelwein Municipal Airport (OLZ) Revenue Policy.
 1. This policy is required by taking federal funds for the airport. This was brought to our attention with a recent audit of our federal grant. The City Administrator recommends approving the resolution.
17. Consideration of a resolution amending the Oelwein Personnel Manual.
 1. The City Council discussed most of these changes at the last work session. I did add some clean up of some policies and threw in a change to the meal compensation. The current figures are not enough to compensate staff when they are away for the city. The City Administrator recommends approving the resolution.



18. Consideration of a resolution approving the Inclement Weather Policy.
 1. This policy will help the City Council and the City Administrator be on the same level of understanding when a building needs closed due to bad weather. The City Administrator recommends approving the resolution.
19. Consideration of a resolution approving the reduction of the price of bulk items stickers for Oelwein residents to \$10.00 as part of the annual large item cleanup program.
 1. This is one of the favorite programs in Oelwein. This program helps people clean up their properties and homes. The City Administrator recommends approving the resolution.
20. Consideration of a resolution approving the lease to Leo's Italian Restaurant.
 1. The PFEED committee requested a lease for Leo so both parties could still benefit. This lease allows Leo to use the ground, but still provides an option for the city to sell the property. The City Administrator recommends approving the resolution.
21. Consideration of a resolution approving the demolition assistance application for 725 2nd Ave SE to Doug Bryan.
 1. This application falls within the policy. The City Administrator recommends approving the resolution.
22. Consideration of a resolution setting a public hearing for May 28, 2024 at 6:00PM at the Oelwein Public Library for the sale of 902 1st Ave SE to Sean and Amanda Emery.
 1. The City Administrator recommends approving the resolution.
23. Consideration of a resolution setting a public hearing for May 28, 2024 at 6:00PM at the Oelwein Public Library for the sale 222 South Frederick to Hub City Heritage Corporation.
 1. The City Administrator recommends approving the resolution.
24. Consideration of a resolution setting a public hearing for May 28, 2024 at 6:00PM at the Oelwein Public Library for the sale 322 6th Ave SE to Andrew Heth.
 1. The City Administrator recommends approving the resolution.
25. Consideration of a resolution authorizing temporary closure of public ways or grounds for Oelwein Celebrations Renewed, Inc. on May 31, 2024 through June 2, 2024.
 1. The City Administrator recommends approving the resolution.

Motions

26. Consideration of a motion approving the direction from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request from the Fayette County Fair.
 1. The city has had a great partnership with the Fayette County Fair. The City Administrator recommends providing funding.