



# Minutes

City Council Meeting

Oelwein City Hall, 20 Second Avenue SW, Oelwein, Iowa

April 22, 2024 - 6:00 PM

## Pledge of Allegiance

## Call to Order

Mayor DeVore called the meeting to order at 6:00 PM.

## Roll Call

**Present:** Payne, Weber, Lenz, Garrigus, Ricchio

**Also Present:** Mayor DeVore, City Administrator Mulfinger, City Clerk Barb Rigdon

**Absent:** Seeders

## Additions or Deletions

A motion was made by Weber, seconded by Lenz to approve the agenda as amended.

All aye. Motion carried.

Arbor Day Proclamation.

Mayor DeVore read and signed the proclamation.

## Citizens Public Comments

No oral or written comments were received.

## Consent Agenda

3. Consideration of a motion approving the April 8, 2024 minutes.
4. Claims resolution in the amount of \$391,693.09.

A motion was made by Weber, seconded by Garrigus to approve the consent agenda.

All aye. Motion carried.

## Public Hearing

5. Public Hearing for the Proposed City Budget for the Fiscal Year 2025 (2024-2025) for April 22, 2024 at 6:00 PM at the Oelwein City Council Chambers.

Mayor DeVore opened the public hearing.

No oral or written comments were received.

Mayor DeVore closed the public hearing.

## Ordinances

6. Consideration of an ordinance amending Chapter 7: Water and Sewer, Article II, Section 10: Water Rates and amending Article III, Section 41: Sanitary Sewer - Surcharges: Schedules. - First Reading.

A motion was made by Weber, seconded by Garrigus approve the first reading.

Ayes: Weber, Lenz, Garrigus, Ricchio

Nays: Payne

Motion carried.

7. Consideration of an ordinance amending language in Chapter 12 - Buildings, Article 1 Building Code: Section 12-3 Amendments, Subsection H) 1, 3, and 4: Demolition Permits. - First Reading.

A motion was made by Weber, seconded by Garrigus approve the first reading.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

8. Consideration of an ordinance amending, Chapter 6, Article IV, Oelwein Airport Board, Section 6-101 Qualifications of Board Members. - First Reading.

A motion was made by Garrigus, seconded by Weber to approve the first reading.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

### Resolutions

9. Consideration of a resolution approving proposed Fiscal Year 2024-2025 Budget.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5541-2024.

Ayes: Weber, Lenz, Garrigus, Ricchio

Nays: Payne

Motion carried.

10. Consideration of a resolution approving the transfer of an alleyway right of way to 811 South Frederick Avenue.

A motion was made by Weber, seconded by Payne to adopt Resolution No. 5542-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

11. Consideration of a resolution approving the Heartland Asphalt bid for the 2024 Street Improvement Project in the amount of \$629,516.89.

Heartland Asphalt	\$629,516.89
Skyline Construction, Inc.	\$671,357.56
Midwest Concrete, Inc.	\$677,344.69
Eastern Iowa Excavating and Concrete	\$713,959.17
Pirc-Tobin Construction, Inc.	\$721,270.60
Tschiggfrie Excavating Company	\$749,000.80

A motion was made by Weber, seconded by Garrigus to table the resolution.

All aye.

Motion carried.

12. Consideration of a resolution approving the City Hall Ceiling Grid Replacement in the amount of \$26,700.00 with G&R Construction.

G&R Construction	\$26,700.00
Artisan	\$31,150.00

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5543-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

13. Consideration of a resolution approving City Hall Flooring Replacement in the amount of \$28,843.89 with Furniture Showcase.

Furniture Showcase	\$28,843.89
Home Indeed	\$33,827.09

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5544-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

14. Consideration of a resolution approving the Apex bid for the Parking Lot and Street Line Painting in the amount of \$11,655.10.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5545-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

15. Consideration of a resolution to approve Pay Application No. 3 to Shift Companies in the amount of \$72,681.65 for Oelwein Reed Bed Expansion and EQ Liner.

A motion was made by Garrigus, seconded by Weber to adopt Resolution No. 5546-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

16. Consideration of a resolution setting a public hearing pursuant to Iowa Code § 354.23 (2021) to consider submission of a CDBG Community Facilities application to the Iowa Economic Development Authority for the RISE Ltd. Oelwein Day Habilitation Center Improvements Project on behalf of RISE Ltd. shall be held on the 28th day of May 2024, at 6:00 P.M. in the Oelwein Public Library at 201 East Charles Street, Oelwein, IA 50662.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5547-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

17. Consideration of a resolution authorizing temporary closure of public ways or grounds for Oelwein Fire Fighters' Foundation on April 27, 2024 at 8:00AM to 6:30PM.

A motion was made by Garrigus, seconded by Lenz to adopt Resolution No. 5548-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

18. Consideration of a resolution to approve the 28E Agreement with the Oelwein Community School District for the Williams Wellness Center.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5549-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

## Motions

19. Discussion and possible action on a motion to act as a fiscal agent and applicant for RISE Ltd. for a Community Development Block Grant (CDBG) Community Facilities Grant.

A motion was made by Weber, seconded by Garrigus to act as a fiscal agent and applicant for RISE Ltd. for a Community Development Block Grant (CDBG) Community Facilities Grant.

All aye. Motion carried.

20. Discussion on draft Community Development Needs Assessment.

Council discussed and will list on next regular council meeting agenda.

21. Consideration of a motion to approve the Planning, Finance, Enterprise and Economic Development Committee's recommendation to direct staff to proceed with the sale of 902 1st Ave SW in the amount of \$1,020.00.

A motion was made Weber, seconded by Payne to approve the Planning, Finance, Enterprise and Economic Development Committee's recommendation to direct staff to proceed with the sale of 902 1st Ave SW in the amount of \$1,020.00.

All aye. Motion carried.

22. Consideration of a motion to approve the Planning, Finance, Enterprise and Economic Development Committee's recommendation to approve the Hotel Motel application from Oelwein Italian Heritage in the amount of \$4,000.00.

A motion was made by Weber, seconded by Lenz to approve the Planning, Finance, Enterprise and Economic Development Committee's recommendation to approve the Hotel Motel application from Oelwein Italian Heritage in the amount of \$4,000.00. Four aye, 1 abstain (Ricchio).

Motion carried.

## Committee Reports

23. Report from Seeders on the Library Board minutes.

For full minutes, please visit: <https://www.oelwein.lib.ia.us/about/library-board-minutes-1>

24. Report from Garrigus on the Park and Recreation Commission minutes.

For full minutes, please visit: <https://www.cityfoelwein.org/bc-parks/page/parks-and-recreation-13>

25. Report from Ricchio in the Airport Board minutes.

For full minutes, please visit: <https://www.cityfoelwein.org/bc-ab/page/airport-board-33>

## Council Updates

Payne requested an update on Automatic Traffic Enforcement Legislation. She was concerned if the city should pay the entire contribution to the Oelwein Event Center now or continue to with the original five year plan.

## Mayor's Report

- A. Consideration of a motion to reappoint Brett Ingersoll to the Oelwein Public Library Board.

A motion was made by Weber, seconded by Lenz to approve the reappointment of Brett Ingersoll to the Oelwein Public Library Board.

All aye. Motion carried.

- B. Consideration of a motion to appoint Melissa Franzen to the Oelwein Public Library Board.

A motion was made by Garrigus, seconded by Ricchio to approve the appointment of Melissa Franzen to the Oelwein Public Library Board.

All aye. Motion carried.

C. Consideration of a motion to approve the Williams Wellness Center Advisory members as follows:

- Todd Bradley
- Tony Cannon
- Boyd Eser
- Tim Gilson
- Jeff Hughes
- Joe Lawson
- Michelle Mulfinger
- Cindy Noll
- Glenda Rosensteil

A motion was made by Weber, seconded by Garrigus to approve the Williams Wellness Center Advisory members. All aye. Motion carried.

**City Administrator’s Report**

City Administrator Mulfinger updated Council on a home currently in litigation that the city acquired two years ago through tax sale.

**Adjournment**

A motion was made by Lenz, seconded by Weber to adjourn the meeting at 6:35 PM. All aye. Motion carried.

\_\_\_\_\_  
Brett DeVore, Mayor

ATTEST:

\_\_\_\_\_  
Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held April 22, 2024 and copy of said proceedings was furnished to the Register April 25, 20224.

\_\_\_\_\_  
Dylan Mulfinger, City Administrator