



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 03/08/2021

Consent Agenda

1. Consideration of a motion approving February 22, 2021 Council Minutes
2. Consideration of a motion to approve the minutes of the March 1, 2021 Special Council meeting
3. Consideration of motion of approving Class 'C' Liquor License renewal for Clete and Connie's
4. Consideration of a motion to approve a Class 'C' Liquor License, Outdoor Service and Sunday Sales Renewal for Oelwein Columbus Club, Inc.

Public Hearing

5. Public Hearing on Fiscal Year 2022 Budget
6. Public Hearing on the Proposed Disposal by Sale of the City's interest in 412 1st Avenue NE
7. Public Hearing on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the Oelwein 2021 Water Main Improvements Project

Resolutions

8. Consideration of a Resolution adopting Fiscal Year 2022 Budget
 1. The budget has been discussed and is ready to be passed. Five months of meetings and discussions have led to a budget ready to serve the community. The City Administrator recommends approving the budget.
9. Consideration of a Resolution Accepting Work Covering the Outer Road & 6th Street NE HMA Improvements Project
 1. Work is complete and the city must accept it to end the project and start the assessments. The City Administrator recommends approving the resolution.
10. Consideration of a Resolution Adopting Final Assessment Schedule for the Outer Road & 6th Street NE HMA Improvements Project and Amending, Confirming and Levying the Assessments
 1. The resolution brought forward here outlines the assessment. The project is complete, and the city will allow homeowners to pay their assessment. Should a homeowner not pay their assessment, the city will put it on taxes. While normally the city charges interest, the city is on a five-year zero interest loan from the county. The city is passing on the same terms to the property owners. The City Administrator recommends approving the resolution.
11. Consideration of a Resolution Directing the sale of the City's interest in 122 3rd Avenue NW, Oelwein, Fayette County, Iowa



1. The adjacent property owner is ready to tear down this property and expand their 50-foot lot. This is exciting for Oelwein and the neighborhood. The City Administrator recommends approving the sale.
12. Consideration of a Resolution Directing the Sale of the City's Interest in 412 1st Avenue NE, Oelwein, Fayette County, Iowa
 1. The adjacent property owner is ready to tear down this property and expand their 50-foot lot. This is exciting for Oelwein and the neighborhood. The City Administrator recommends approving the sale.

Motions

13. Consideration of a motion updating the Oelwein Intermediary Relending Program
 1. With members retiring, the city needs new members. The city is opening the requirements as to attract other community leaders. The RLF committee is working on recruiting new members. The City Administrator recommends approving the motion.
14. Consideration of a motion to approve Change Order No. 2 to Lodge Construction for Wings East Pavement Improvements Project
 1. Fox has provided a memo explaining the need to extend the end date of this project. The City Administrator recommends approving the motion.
15. Consideration of a motion to award Oelwein 2021 Water Main Improvements Project to Summers Enterprise in the amount of \$1,057,488.83
 1. The City is ready to start this project. Funding of the project is still be determined if the City will pay cash or take out a short five-year loan. The City Administrator recommends approving the motion.
16. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development (PFEED) Committee re: Hotel Motel Funding Application from Williams Center for the Arts in the amount of \$1,500.00
 1. The City Administrator defaults to the PFEED recommendation.
17. Consideration of a motion to take action on a snow removal appeal from Matt Properties, LLC
 1. The City Administrator recommends denying as in line with the discussion at the February 22 work session with council.