



To: Mayor and City Council
From: Dylan Mulfinger
Subject: Administrator's Council Agenda Memo
Date: 2/27/2023

Consent Agenda

1. Consideration of a motion to approve the February 13, 2023 minutes.
2. Claims Resolution.
3. Consideration of a motion approving the Class C Retail License for Clete and Connie's.

Public Hearing

4. Public Hearing for the sale of 815 4th Ave SW at the Oelwein Council Chambers on February 27, 2023 at 6:00 PM.
 1. The City has a property that was quired through code enforcement, torn down, and cleaned to an empty lot. This property is an ideal spot for a new home. The Steggall family have proposed a new build that will be a great addition to the community.

Resolutions

5. Consideration of a resolution approving the Removal of Airport Board Member, Greg Bryan, from the Oelwein Municipal Airport Board.
 1. Greg Bryan's recent actions as an airport board member are out of line for the city's expectation of board members. The City Administrator supports the Mayor's recommendation of removal and advises the City Council to vote to remove.
6. Consideration of a resolution Entering into a Development Agreement with Oelwein Event Center.
 1. The city is required to enter into an agreement with the Oelwein Event Center for economic development. This agreement spells out that the Oelwein Event Center will operate as an event center and the city will fund \$500,000 and two parking lots. The City did not include all four parking lots as funding will dictate if the city can finish the sale barn lot and ma and pa's lot. The City Administrator recommends approving the resolution.
7. Consideration of a resolution approving Easements with Interstate Power and Light Company on city owned property City Park.
 1. This easement request has been reviewed by staff and is ready to be approved. The City Administrator recommends approving the resolution.



8. Consideration of a resolution for the sale of 815 4th Ave SW to Joseph and Ann Steggall in the amount of \$6,600.00.
 1. This sale is exactly what council wants to see with vacant lots. A community member making a large invest in the community and building a new home. The City Administrator recommends approving the resolution.
9. Consideration of a resolution approving 2023 Housing Tax Abatement Applications.
 1. Each applicant has provided a valid application for the tax abatement offered by the city. The City Administrator recommends approving the resolution.

Motions

10. Consideration of a motion moving forward with the recommendation from the Airport Board to eliminate funding the Fixed Based Operator Position at the Oelwein Municipal Airport.
 1. The City Administrator does not recommend moving forward with the Airport Board's proposal. The FBO is an important role at the airport. Should council want to move in a different direction, they need to provide direction to the City Administrator.
11. Consideration of motion to set a Public Hearing for Fiscal Year 2024 Budget on March 13, 2023 at 6:00 PM in the Oelwein City Council Chambers.
 1. This public hearing is required by the state for the city to have an approved budget.
12. Consideration of a motion to set a Public Hearing to review an application for a State Revolving Fund (SRF) loan and to make available to the public the contents of an environmental information document and the City's Reed Bed Expansion project plan at 6:00 PM on April 13, 2023 in the Oelwein Council Chambers.
 1. This public hearing is required for the SRF loan on the Reed Bed Expansion Project.