

September 7, 2023

Mr. Dylan Mulfinger  
City Administrator  
City of Oelwein  
20 2<sup>nd</sup> Avenue SW  
Oelwein, Iowa 50662

**RE: Oelwein Event Center Parking Lot Improvements, Oelwein, Iowa  
Additional Scope**

Dear Mr. Mulfinger,

Please accept this proposal for additional professional services for the above-referenced project. The following outlines the additional services and the associated fees.

Fehr Graham will provide construction administration services for the Event Center Parking Improvements project, including construction staking as requested by the Contractor, part-time observation and pay estimate preparation for the above-mentioned property.

These additional services can be provided for an estimated cost of \$12,000.

I trust that the information we have provided is in line with your expectations. Please sign the authorization line below to include this scope and fee as proposed in the existing contract (Fehr Graham project #23-500) in accordance with the associated terms and conditions for this project.

Please contact me if you have any questions or would like to discuss.

Respectfully submitted,



Jon Biederman, PE, LSI  
Senior Project Manager

JSB:amr

**Authorization:**

\_\_\_\_\_ **Date:** September 11, 2023  
Brett DeVore, Mayor

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