



# Minutes

City Council Meeting  
20 Second Avenue SW, Oelwein  
August 28, 2023 - 6:00 PM

## Pledge of Allegiance

## Call to Order

Mayor DeVore called the meeting to order at 6:03PM.

## Roll Call

**Present:** Weber, Lenz, Garrigus, Seeders, Payne, Stewart

**Also Present:** Mayor DeVore, City Administrator Mulfinger, City Clerk Rigdon, City Attorney Doug Herman, Administrative Assistant Kaylonna McKee, Guest Council Member Robby McKeeman, 714 3<sup>rd</sup> Ave SW

**Absent:** NA

## Additions or Deletions

A motion was made by Weber, seconded by Lenz to adopt the agenda as presented.

All aye. Motion carried.

## Consent Agenda

1. Consideration of a motion approving the August 14, 2023 minutes.
2. Claims resolution in the amount of \$711,963.10.
3. Consideration of a motion to approve payment to AECOM in the amount of \$1,643.35 for the Airport Repavement Project.

A motion was made by Weber, seconded by Lenz to approve the consent agenda.

All aye. Motion carried.

## Public Hearings

4. Public Hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement.

Mayor DeVore opened the public hearing.

No oral or written comments were received.

Mayor DeVore closed the public hearing.

## Ordinances

5. Consideration of an ordinance amending Section 22-127 to update handicap parking utilization. - First Reading

A motion was made by Weber, seconded by Garrigus to approve the first reading of the ordinance amending Section 22-127 to update handicap parking utilization.

Ayes: Weber, Lenz, Garrigus, Seeders, Payne, Stewart

Nays: NA

Motion carried.

## Resolutions

6. Consideration of a resolution taking additional action on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5445-2023.

Ayes: Weber, Lenz, Garrigus, Seeders, Payne, Stewart

Nays: NA

Motion carried.

7. Consideration of a resolution approving a parcel split within Oelwein's two-mile review area for Doug Bryan.

A motion was made by Stewart, seconded by Weber to adopt Resolution No. 5446-2023.

Ayes: Weber, Lenz, Garrigus, Seeders, Payne, Stewart

Nays: NA

Motion carried.

8. Consideration of a resolution to accept Change Order No. 2 in the amount of -\$31,732.00 for the 2022 Residential and Commercial Demolition Project with Bryan Construction.

A motion was made by Stewart, seconded by Lenz to adopt Resolution No. 5447-2023.

Ayes: Weber, Lenz, Seeders, Payne, Stewart

Nays: NA

Abstain: Garrigus

Motion carried.

9. Consideration of a resolution declaring 637 5th Ave SW an unsafe structure.

A motion was made by Stewart, seconded by Lenz to adopt Resolution No. 5448-2023.

Ayes: Weber, Lenz, Garrigus, Seeders, Payne, Stewart

Nays: NA

Motion carried.

10. Consideration of a resolution declaring 632 5th Ave SW an unsafe structure.

A motion was made by Stewart, seconded by Payne to adopt Resolution No. 5449-2023.

Ayes: Weber, Lenz, Garrigus, Seeders, Payne, Stewart

Nays: NA

Motion carried.

11. Consideration of a resolution approving \$20,000 in funding for the Oelwein Celebration for Calendar Year 2024 Celebration.

City Administrator Mulfinger stated \$5,000 of funding would come from Hotel/Motel Tax and the remaining \$15,000 would come from the Economic Development fund.

A motion was made by Seeders, seconded by Payne to adopt Resolution No. 5450-2023.

Ayes: Weber, Lenz, Garrigus, Seeders, Payne, Stewart

Nays: NA

Motion carried.

### **Motions**

12. Consideration of a motion to approve the purchase of a variable frequency drive from Automatic Systems in the amount of \$18,942.00.

A motion was made by Stewart, seconded by Garrigus to approve the purchase of a variable frequency drive from Automatic Systems in the amount of \$18,942.00.

All aye. Motion carried.

13. Consideration of a motion to approve \$21,545.00 in improvements for the concession stand at the Oelwein Sports Complex with AR General Construction.

A motion was made by Weber, seconded by Stewart to approve \$21,545.00 in improvements for the concession stand at the Oelwein Sports Complex with AR General Construction. The city's portion being 10% of the \$21,545.00 totaling \$2,154.50. All aye. Motion carried.

### **Committee Reports**

14. Report from Garrigus on the Park and Recreation Commission minutes.

For full minutes, visit: [cityofuelwein.org/bc-parks/page/parks-and-recreation-7](http://cityofuelwein.org/bc-parks/page/parks-and-recreation-7)

### **Mayor's Report**

Consideration of a motion to approve the Mayor's recommendation to appoint Renee Cantrell to the Airport Board.

A motion was made by Seeders, seconded by Weber to approve the Mayor's recommendation to appoint Renee Cantrell to the Airport Board. All aye. Motion carried.

### **City Attorney's Report**

City Attorney Herman met with the Community Development Department to work on setting up a real estate transaction process. He also presented a list of properties to Council with where he is at regarding the property nuisance issues.

### **City Administrator's Report**

City Administrator.

On September 11, 2023, the City Administrator and representatives from the school will meet with the Fayette County Board of Supervisors to discuss the abatement of city owned property taxes as per §445.63 of the Iowa Code.

### **Adjournment**

Additional Information.

A motion was made by Lenz, seconded by Weber to adjourn the meeting at 6:32PM.

All aye. Motion carried.

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Brett DeVore, Mayor

ATTEST:

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Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held August 28, 2023 and copy of said proceedings was furnished to the Register August 31, 2023.

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Dylan Mulfinger, City Administrator