

The Oelwein Public Library Board of Trustees will meet on Tuesday, December 17, 2019 at 5:30 p.m. at the Oelwein Public Library.

AGENDA

Roll Call

Agenda Approved

Minutes Approved

Correspondence and communications – All Families Matter

Trustee Training – Library Collections - Weeding

Director’s Report – New databases, Holiday Escape Room, Instagram, New Page, Grant

Friend’s Report – Ancient Shipwrecks program

Bills Approved –

Unfinished Business

New Business

City Administrator - budget

Accreditation – Mission Statement and Goals, ADA Compliancy

Capital Improvement Plan

Carpet Bids

Policy Review – Library Personnel Intro p.43, Staff Responsibilities p.44, Employee Levels p.56-57,

Progressive Discipline Policy

Adjournment

November Statistics

Circulation:

19 November: 5,384

18 November: 5,726

Computer Use:

19 November: 529 Wireless: 1,437

18 November: 636 Wireless: 2,184

Attendance:

19 November: 3,128 () Sunday

18 November: 4,051 () Sunday

New Patrons:

19 November: 14

18 November: 18

Program Attendance:

19 November: 101

18 November: 161

Acquisitions:

Books 89

CD’s 14

Movies 13

BRIDGES Downloads: 272

eBooks: 174

Audio: 96

eMagazines: 2

HOOPLA Downloads: 71

eBooks: 21

Audio: 26

Movies: 7

Comics: 8

Music: 3

TV: 6

31. (Tier 3) Every item in the library's collection is evaluated for retention, replacement, or withdrawal on a regular basis to determine its usefulness according to the library's collection development policy. On average, three percent or more of the collection is withdrawn each year. An average based on the last three years of withdrawals will be used to determine this standard.