



# Minutes

Board of Appeals

Oelwein City Hall, 20 2<sup>nd</sup> Avenue SW, Oelwein

April 06, 2021 - 4:00 PM

## Roll Call

**Present: Kerns, Cockerham, Lumbus, Miller, Benter**

**Also Present: Kelly (Matt Properties), Building Official Jay Shekleton**

## Approve Minutes:

1. Consideration of a motion to approve the minutes of the September 14, 2020 meeting.

A motion was made by Miller, seconded by Lumbus to approve minutes. All voted aye.

Motion Carried

## Appeals

2. Discussion on Matt Construction Rental Inspection Appeal

Kelly mentioned Matt Properties concerns with Community Development Department's process of entering their rental property the second time without notifying them.

Kerns explained one of the board members is a direct relation to the tenant of the property and will sustain from commenting.

Kerns also asked if there was any additional items Kelly/Matt Properties had

Kelly stated there were not issues with additional items that were on the inspection report. The only concern was entering the property without contacting them before entering the building.

Miller asked Matt Properties if their concern was the inspector entering the building a second time without notification

Kelly stated they would prefer to be contacted before the inspector enters the property as a courtesy

Shekleton stated that the process and procedure of the adopted IPMC can not be appealed

Kerns stated that the concern with the process would have to go in front of council to have the ordinance amended

Kelly withdrew Matt Properties appeal

No motion required

**Old Business**

**New Business**

**Adjournment**

**A motion was made by Kerns, Seconded by Cockerham to adjourn at 4:32. All voted aye.**

**Motion Carried**

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Jay Shekleton, Building Official