



To: Mayor and City Council  
From: Dylan Mulfinger  
Subject: Administrator Memo  
Date: 9/25/2023

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## Ordinances

5. Consideration of an ordinance amending Section 22-127 to update handicap parking utilization.  
- Second Reading
  1. The location of the handicap parking spot has changed at the request of Podiatry Specialists of Iowa. Podiatry Specialists of Iowa explained that they need the spot as close as possible because and do not want the council recommended spot. Podiatry Specialists of Iowa stated the curb is not an issue and that they help their clients navigate the curb daily. The City Council may consider this ordinance. The Oelwein downtown is compliant with Iowa Code Chapter 321L Parking for Persons with Disabilities.

## Resolutions

6. Consideration of a resolution approving matching funds to the Northeast Iowa Regional Housing Trust Fund.
  1. The City has been funding the trust fund at \$15,000 for the past seven years. Any increase will help match dollars and help local housing in Oelwein specifically. The City Administrator recommends approving \$20,000 in funding.
7. Consideration of a resolution approving Change Order No. 4 with Matt Construction in the amount of \$66,903.17 for the Plaza Park Reconstruction project.
  1. Confluence Architects will be on hand to discuss the change order as presented.
8. Consideration of a resolution approving Pay Estimate No. 3 in the amount of \$16,503.07 to AECOM for the Oelwein Municipal Airport Repavement Project.
  1. This project is finished, and this is the last approval needed to close out the project. The City Administrator recommends approving the resolution.
9. Consideration of a resolution approving the library roof repairs to Schwickert's Tecta America in the amount of \$21,005.00.
  1. This fix will help with some of the current water infiltration into the building from the roof. Staff is still working on the moisture issues with the current roof. The City Administrator recommends approving the resolution.



10. Consideration of a resolution scheduling a public hearing at Oelwein City Hall on October 9, 2023 at 6:00 PM on proposed sale of city owned real property located at 9 - 1st Street SW.
  1. Council approved this sale by motion, and now a public hearing and sale by resolution is needed.