



Mayor & Council,

The Community Development Department received a snow removal complaint from OPD on Thursday, December 31, 2020 for the property located at 205 6th Ave SE. This property is owned by Matt Properties from Sumner, IA.

The Code Enforcement Officer responded to the complaint on Tuesday, January 5, 2021. He verified the complaint, hung the door hanger on the front door indicating the date and time. The time frame for the follow-up was due to a list of 88 properties by the OPD and an additional 19 by the Post Office.

Twenty-four hours after the notification was hung on the door the code enforcement officer returned to the property to find that the snow removal complaint was still non-compliant.

The list of properties that were not in compliance including 205 6th Ave SE was given to front office, listed on a spread sheet for properties to be shoveled, then given to the Parks Department.

Parks Department shoveled the sidewalk adjacent to 205 6th Ave SE on Thursday, January 7, 2021. This is seven days after the complaint was received by the Community Development Department. The dates shared with you indicate the time frame the owner or resident of the address must remove the accumulation of snow from the sidewalk before the City of Oelwein shovels for them.

The only property owners that are sent notification letters to inform them there is a snow removal complaint are the empty lots that do not have a structure to hang a notice.

A handwritten signature in black ink, appearing to read "Jay Shekleton", written over a horizontal line.

Jay Shekleton
Building Official/Zoning Administrator