



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 1/27/2020

Consent Agenda

2. Consideration of a motion approving January 27, 2020 Council minutes
3. Claims Resolution in the amount of \$591,467.05
4. Consideration of a motion approving Pay Request No. 3 to JB Holland Construction in the amount of \$2,850.00 for work completed on Grading Connector Taxiway to Runway 13 End
5. Consideration of a motion approving payment to AECOM Engineers in the amount of \$3,711.50 for work completed on Grading Connector Taxiway to Runway 13 End
6. Consideration of a motion approving Pay Request No. 3 in the amount of \$222,590.51 to Heartland Asphalt, Inc. for work completed on Paving Connector Taxiway to Runway 13 End
7. Consideration of a motion approving payment to Aecom Engineers in the amount of \$19,764.29 for work completed on Paving Connector Taxiway to Runway 13 End

Public Hearing

8. Public Hearing on Proposed Disposal by Sale of the City's Interest in 219 Lincoln Drive NE, 602 2nd Avenue NE, 17 1st Street NE, 19 1st Street NE, 17 2nd Avenue SE, 9 6th Street NE, 608 1st Avenue SE, 418 7th Avenue SE and 129 5th Avenue NE all in Oelwein, Fayette County, Iowa

This is a public hearing on properties that the city owns. The city is waiting to meet with the city council to discuss the end goal for each property owned by the city. The City is doing public hearing now so that when properties are ready to be sold, council can make that decision.

Ordinances

9. Consideration of an Ordinance Amending Section 22-92, Parking in Residential Areas and Section 22-94, Prohibited Parking - Third and Final Reading

This ordinance comes from recommendation of Police Chief Jeremy Logan. The safety committee reviewed this proposed ordinance and passed it in their committee for recommendation to council. A recommendation has been provided by Jeremy Logan and the second reading of this ordinance is also recommended for approval by the City Administrator.

10. Consideration of an Ordinance Amending Oelwein Code of Ordinances Chapter 3, Article IX and Chapter 21 Parks Violations - Third and Final Reading



The Parks and Rec committee provides recommendation to the City Council. This year they reviewed their ordinance to clean up language and make changes. Council is being provided with this recommendation from the Parks and Rec Board and Park Superintendent Joshua Johnson. The City Administrator recommends approving the second reading.

Resolutions

11. Consideration of a Resolution Scheduling a Public Hearing on City of Oelwein Fiscal Year 2021 Maximum Property Tax Dollars for February 10, 2020 at 6:00 P.M.

The city must set a public hearing for the maximum tax levy. The increase appears to be high because the city dropped the levy for benefits to spend down reserve. The city is now bringing the levy back to its original spot and lowering debt service. The city's levy will remain consistent from FY2020 to FY2021. The City Administrator recommends setting the public hearing.

12. Consideration of a Resolution Awarding Sale of General Obligation Corporate Purpose Bonds, Series 2020

The city is ready to close on their bond now that council has committed a set amount of dollars to the Wings East Street Improvement. This bond will be paid off in 12 years, potentially earlier if the city has steady increase in valuations.

- Street Repair-\$675,000
- Public Safety Radio Upgrades-\$850,000
- Fire- Pumper and Radios- \$450,000
- Trails- Adding Trails to the City- \$250,000
- Pool- Upgrades to old equipment \$100,000
- Total- \$2,325,000

Motions

13. Consideration of a motion authorizing signatures on Contract for Services with Upper Explorerland Regional Planning Commission re: Revolving Loan Fund

The city works with Upper Explorerland to administer their revolving loan fund program. This partnership has been successful for many years. The City is on its third round of funding from the USDA. The City Administrator recommends approving this contract.

14. Consideration of a motion authorizing signatures on Agreement for Cleaning Services with Horan Cleaning

The city has used Horan cleaning for many years and has had exceptional service in the parks department. The City Administrator recommends approving the contract for cleaning services.