



Minutes

City Council Meeting

Oelwein Community Plaza, 25 West Charles,
Oelwein

April 12, 2021 - 6:00 PM

Pledge of Allegiance

A moment of silence was taken to honor Sergeant Jim Smith Iowa State Patrol #462.

Call to Order by Mayor DeVore at 6:00 P.M.

Roll Call Present: Payne, Fisk, Cantrell, Weber, Stewart
 Also Present: Mulfinger, Rigdon, Dillon
 Absent: Seeders

Additions or Deletions

A motion was made by Cantrell, seconded by Weber to adopt the agenda as presented. All voted aye.

Motion Carried

Citizens Public Comments

Mary Bender, 416 1st Avenue NE thanked council for the single hauler system and felt the service was working well.

Consent Agenda

1. Consideration of a motion to approve the minutes of the March 22, 2021 Council meeting
2. Consideration of a Class 'c' Beer Permit renewal for Kwik Star
3. Consideration of a Class 'E' Liquor and Sunday Sales renewal for Casey's General Store
4. Consideration of a new Cigarette Permit for Oelwein Liquor
5. Consideration of a new Class 'E' Liquor and Sunday Sales Permit for Oelwein Liquor

A motion was made by Weber, seconded by Cantrell to adopt the Consent Agenda. All voted aye.

Motion Carried

Public Hearing

6. Public Hearing on Notice of Intent to apply for financial assistance with the USDA Rural Development for the Oelwein Police Department Heating and Cooling System and the Oelwein Fire Department Aerial Fire Truck Apparatus

Mayor DeVore opened the Public Hearing. No comments, oral or written were received. Mayor DeVore closed the Public Hearing.

Ordinances

7. Consideration of a motion to suspend the rules and adopt the Flood Plain Management Ordinance on the first and final reading

A motion was made by Fisk, seconded by Cantrell to suspend the rules.

Ayes: Payne, Fisk, Cantrell, Weber, Stewart

Nays: None

Motion Carried

8. Consideration of an Ordinance Adopting Flood Plain Management

A motion was made by Weber, seconded by Cantrell to adopt Ordinance No. 1186-2021.

Ayes: Payne, Fisk, Cantrell, Weber, Stewart

Nays: None

Motion Carried

9. Consideration of an Ordinance Amending Section 14-130, Public Tree Care and Fees - First Reading

A motion was made by Fisk, seconded by Stewart to adopt the first reading.

Ayes: Payne, Fisk, Cantrell, Weber, Stewart

Nays: None

Motion Carried

10. Consideration of an Ordinance Amending Water and Sewer Rates, Chapter 7 of the Code of Ordinances of the City of Oelwein - First Reading

A motion was made by Fisk, seconded by Cantrell to adopt the first reading.

Ayes: Payne, Fisk, Cantrell, Weber

Nays: Stewart

Motion Carried

Increasing rates provides funding for projects and equipment in the future. A retired laborer position is being replaced by an Administrative Assistant position to re-distribute paper work load of four employees to 1 desk position allowing more availability for the four. Council stated they would have liked to have known this change during budget work sessions even though it doesn't affect the budget.

The water and sewer rate changes from a flat fee to a percentage-based fee. Large users will see an increase and single households may see a decrease. Notices will be sent to large users explaining charges and inviting for an April 26th council work session.

Resolutions

11. Consideration of a Resolution to Apply for Financial Assistance with the United States Department of Agriculture

A motion was made by Fisk, seconded by Cantrell to adopt Resolution No. 5268-2021.

Ayes: Payne, Fisk, Cantrell, Weber, Stewart

Nays: None

Motion Carried

Motions

12. Consideration of a motion authorizing the City Administrator to execute a grant provided by Airport Coronavirus Response Grant Program (ACRGP) Grant Offer, Grant No. 3-19-0067-011-2021 for Oelwein Municipal Airport

A motion was made by Stewart, seconded by Weber authorizing execution of the grant. All voted aye.

Motion Carried

13. Consideration of a motion authorizing the Mayor to sign a contract with Fusion Forward for marketing in the amount of \$15,600

A motion was made by Weber, seconded by Fisk authorizing the contract. All voted aye.

Motion Carried

14. Consideration of a motion authorizing signatures on Amendment to Owner-Engineer Agreement with Fox Engineers in the amount of \$16,228.00 for work completed on Disinfection and 42 Well Improvements Project

A motion was made by Weber, seconded by Fisk to approve the final bill. All voted aye.

Motion Carried

15. Consideration of a motion authorizing drainage tile installation in the amount of \$10,700 for Wings East

A motion was made by Weber, seconded by Fisk to approve the drainage tile installation. All voted aye.

Motion Carried

16. Consideration of a motion to accept proposal from Miller's Construction for sidewalk, curb and steps to north side of City Hall in the amount of \$5,411.00

Two proposals were received:

Miller's Construction, Inc. in the amount of \$5,411.00
Baker Enterprises, Inc. in the amount of \$7,950.00

A motion was made by Fisk, seconded by Weber to accept the proposal by Miller's Construction. All voted aye.

Motion Carried

Committee Reports

17. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Demolition Assistance Applications and Hotel-Motel Funding

A motion was made by Fisk, seconded by Cantrell to fund the following requests as recommended:

1. Demolition Assistance for 25 3rd Street NW in the amount of \$5,200.00
2. Demolition Assistance for 104 8th Avenue SW in the amount of \$3,350.00
3. Demolition Assistance for 37 4th Avenue SE in the amount of \$4,272.53
4. Demolition Assistance for 125 7th Avenue NE denied
5. Demolition Assistance for 125 6th Street SW denied
6. Demolition Assistance for 511 2nd Avenue SE in the amount of \$3,842.50
7. Hotel/Motel Funding Assistance to Oelwein Celebration in the amount of \$5,000

All voted aye.

Motion Carried

Mayor's Report

- A. Consideration of the reappointment of Savannah DeJong and Dave Gearhart to the Planning and Zoning Commission

A motion was made by Weber, seconded by Fisk to approve the reappointments. All voted aye.

Motion Carried

- B. Consideration of the appointment of Robby McKeeman to the Tree Board

A motion was made by Weber, seconded by Cantrell to approve the appointment. All voted aye.

Motion Carried

- C. Consideration of the reappointment of Duane Brandt and Tim Gilson to the Civil Service Board

A motion was made by Weber, seconded by Payne to approve the reappointments. All voted aye.

Motion Carried

City Administrator's Report

Mulfinger reported he will be presenting to Iowa Department of Transportation in Dubuque Tuesday morning regarding Highway 150 Corridor.

Adjournment

A motion was made by Cantrell, seconded by Weber to adjourn at 7:00 P.M. All voted aye.

Motion Carried

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held April 12, 2021 and copy of said proceedings was furnished to the Register April 13, 2021.

Dylan Mulfinger, City Administrator