



Date: 7/25/24

To: Honorable Mayor and Council

From: Public Works Director Herb Doudney

CC: City Administrator Dylan Mulfinger
Assistant Public Works Director Tom Stewart

Reference: Staffing

I will begin with a brief history of staffing levels, in 2017 the city employed twelve full time Public Works employees. Upon the retirement of the Street Superintendent departments were combined and that position was eliminated bringing us to eleven full time employees. The next staffing reduction occurred in 2021 when another retirement took place and a labor position was replaced with an administrative assistant.

It was decided in January of 2024 that it was in the best interest of the department to eliminate the administrative assistant position bringing the number of employees to ten.

During this time period there has been no reduction in work load making the timely completion of some essential tasks a great deal more difficult.

I am respectfully requesting permission to add back another laborer position to allow for not only timely completion of essential tasks, but also the ability to better serve the citizens.

Regards,

Herb Doudney
Public Works Director

