



Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
December 12, 2022 - 6:00 PM

Pledge of Allegiance

Call to Order

Mayor DeVore called the meeting to order at 6:00 PM.

Roll Call

Present: Lenz, Garrigus, Seeders, Payne, Stewart, Weber

Also Present: Mulfinger, Rigdon, Dillon

Absent: NA

Additions or Deletions

A motion was made by Payne, seconded by Seeders to adopt the agenda as amended.

All aye. Motion carried.

Citizens Public Comments

No public comments were received.

Consent Agenda

1. Consideration of a motion to approve the November 28, 2022 minutes.
2. Consideration of a motion to approve 2022-2023 Cigarette/Tobacco Permit for Oelwein Liquors, LLC.
3. Consideration of a motion approving Pay Application #1 to Mätt Construction in the amount of \$115,765.00 for the 2022 Plaza Demolition.
(This was listed as payable to Confluence in error on the agenda)
4. Consideration of a motion authorizing beer and wine tasting at Oelwein Public Library's Chocolate Festival February 10, 2023.

A motion was made by Stewart, seconded by Weber to approve the consent agenda.

All aye. Motion carried.

Public Hearing

5. Public Hearing on Proposed Amendment to the Plan for the Oelwein Residential Revitalization Area.

Mayor DeVore opened the public hearing.

No public comments written or oral were received.

Mayor DeVore closed the public hearing.

Ordinances

6. Consideration of an Ordinance Amending Section 22-127 To Update Handicap Parking Utilization - Third and Final Reading.

A motion was made by Weber, seconded by Garrigus to adopt Ordinance No. 1205.

Ayes: Lenz, Garrigus, Seeders, Payne, Stewart, Weber

Nays: NA

Motion carried.

7. Consideration of an Ordinance amending Zoning Section 202.2(7)A And 202.3(7)(A), Section 202.6 2, And Section 104 47. - Second Reading.

A motion was made by Weber, seconded by Garrigus to approve ordinance amending Zoning Section 202.2(7)A And 202.3(7)(A), Section 202.6 2, And Section 104 47 on the second reading.

Ayes: Lenz, Garrigus, Seeders, Payne, Stewart, Weber

Nays: NA

Motion carried.

Resolutions

8. Consideration of a Resolution Adopting Amendment to the Plan for the Oelwein Residential Revitalization Area.

A motion was made by Weber, seconded by Payne to adopt Resolution No. 5383-2022.

Ayes: Lenz, Garrigus, Seeders, Payne, Stewart, Weber

Nays: NA

Motion carried.

Motions

9. Consideration of a motion to approve Change Order No. 6 in the amount of -\$16,183.50 to Maguire Iron's contract regarding the West Water Tower repainting project.

A motion was made by Stewart, seconded by Lenz to approve Change Order No. 6 in the amount of -\$16,183.50 for Maguire Iron's contract regarding the West Water Tower repainting project.

All aye.

Motion carried.

10. Consideration of a motion approving signature on the Engineer's Statement of Completion as provided by FOX Strand for the West Water Tower repainting project.

A motion was made by Weber, seconded by Lenz to approve the Engineer's Statement of Completion as provided by FOX Strand for the West Water Tower repainting project.

All aye.

Motion carried.

11. Consideration of a motion Pay Request No. 3 in the amount of \$9,563.18 to Maguire Iron regarding the West Water Tower repainting project.

A motion was made by Weber, seconded by Lenz to approve Pay Request No. 3 in the amount of \$9,563.18 to Maguire Iron contract regarding the West Water Tower repainting project.

All aye.

Motion carried.

12. Consideration of a motion approving the Final Pay Request No. 4 in the amount of \$40,436.82 to Maguire Iron regarding the West Water Tower repainting project.

A motion was made by Weber, seconded by Stewart to approve the Final Pay Request No. 4 in the amount of \$40,436.82 to Maguire Iron contract regarding the West Water Tower repainting project.

All aye.

Motion carried.

13. Consideration of a motion to enter a contract with Lynch Dallas, P.C. for City Attorney services.

A motion was made by Weber, seconded by Garrigus to enter a contract with Lynch Dallas, P.C. for City Attorney services. All aye. Motion carried.

14. Consideration of a motion approving signatures on UERPC administration amendment for CDBG plaza park project and CDBG sewer project.

A motion was made by Weber, seconded by Stewart to approve signatures on an amendment to UERPC administration contract regarding the CDBG plaza park project and CDBG sewer improvement project on 4th Street NE. All aye. Motion carried.

15. Consideration of a motion to approve the Planning, Finance, Enterprise, and Economic committee's recommendation to approve the extension request from Charlie Shannon on 516 1st Ave NW with a final deadline of July 1, 2023.

A motion was made by Stewart, seconded by Weber to approve the extension request from Charlie Shannon on 516 1st Ave NW with a final deadline of July 1, 2023.

All aye. Motion carried.

16. Consideration of a motion to approve the Planning, Finance, Enterprise and Economic Development committee's recommendation for Oelwein Chamber and Area Development funding request in the amount of \$50,000 for the Oelwein Sesquicentennial.

A motion was made by Weber, seconded by Payne to approve the OCAD funding request in the amount of \$50,000 for the Oelwein Sesquicentennial.

All aye. Motion carried.

17. Consideration of a motion to accept the Schaer Trust properties.

A motion was made by Weber, seconded by Lenz to accept the Schaer Trust properties and direct City Administrator to prepare a resolution for the next council meeting.

All aye. Motion carried.

Council Updates

Payne prefers to have the 150-year celebration and Oelwein Celebrations combine their events to 1 day with the 150-year celebration taking precedence.

Mayor DeVore and Weber agreed. Mayor DeVore, Payne, and Garrigus plan to attend the Oelwein Celebration committee meeting to see if this is possible.

Mayor's Report

Seeders received citizen comments that the city should plow emergency routes to keep school open. Public Works Superintendent Kane stated ice was the issue in the early morning before it started snowing. The snow plowing policy is 3 inches of snow.

City Attorney's Report

City Attorney Dillion is preparing a file with information for a smooth transition to the new city attorney Lynch Dallas.

City Administrator's Report

City Administrator Mulfinger shared an idea to have a "guest council member" participating for 1 month at a time in council discussions and to attend committee meetings. As practical experience to encourage citizens to have interest in running for council or appointments to boards and commissions.

Adjournment

A motion was made by Weber, seconded by Garrigus to adjourn at 6:25 PM.

All aye.

Motion carried.

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held December 12, 2022 and copy of said proceedings was furnished to the Register December 14, 2022.

Dylan Mulfinger, City Administrator