



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 7/11/2022

Consent Agenda

1. Consideration of a motion to approve the July 11, 2022 minutes.
2. Claims resolution in the amount of \$
3. Consideration of a motion to renew the Special Class C Liquor License for First Garden.

Ordinances

4. An Ordinance Amending Chapter 22 Vehicles and Traffic Article Iv Stopping, Standing, and Parking Section 22-117 And 22-119 of the Code of Ordinances of the City Of Oelwein, Iowa
 1. Public Safety Committee directed staff make changes to parking in the north end of downtown. This change will ensure that access to Veterans Memorial Park is always open. The City Administrator recommends approving the first reading.

Motions

5. Consideration of a motion approving the Oelwein Family Aquatic Center Backwash Drain Proposal with Fehr Graham in the amount of \$25,550.
 1. This improvement has been budgeted for and will be worked on this year. The city originally dumped into the creek water the was flushed from the pool. New standards require flushing into the sanitary sewer. In order to make sure the sanitary sewer is not overwhelmed, the city will dump into a tank that will slowly drain into the sanitary sewer. The City Administrator recommends approving this motion.
6. Consideration of a Motion to Award Asbestos Remediation Contract to Site Services INC in the Amount of \$18,321.
 1. The city had all demolition properties inspected for asbestos. The city went out and took bids for the asbestos removal. The city has not worked with Site Services INC, but staff research shows no red flags. The City Administrator recommends approving the contract.
7. Consideration of a Motion to Amend Task Order No. 7038.019 to Include Additional Tear Down Properties in the Amount of \$10,500.
 1. With the potential of adding two downtown buildings to the demolition this summer fall, guidance and project management from an engineer will be crucial. This additional fee will cover the downtown buildings and



an additional home. This contract ensures that a site observer is on hand during the entirety of the demolitions. The City Administrator recommends approving the amendment.

8. Consideration of a motion approving an \$8,100 payment to AECOM for engineering services for OLZ Pavement Rehabilitation project.
 1. This is for engineering services and project management for the airport project. The City Administrator recommends approving the payment.
9. Consideration of a motion to approve Ammon Morgan Home Rehabilitation Revolving Loan Fund Application
 1. The City has a revolving loan fund for home improvements. This was funded two years ago and is finally seeing applicants that can do improvements. The City Administrator recommends approving the application.
10. Consideration of a motion to allow the Oelwein Fire Department to raise money for the Muscular Dystrophy Association on a city street.
 1. This is an annual event and no issues have ever arisen from the event. The City Administrator recommends approving the request.