



To: Mayor and City Council  
From: Dylan Mulfinger  
Subject: City Administrator Agenda Memo  
Date: 4/14/2025

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#### Consent Agenda

3. Consideration of a motion to approve the March 24, 2025 minutes.
4. Consideration of a resolution authorizing the temporary closure of public ways or grounds for Oelwein Fire Fighters' Foundation on April 26, 2025.

#### Public Hearing

5. Public Hearing on April 14, 2025 at 6:00 PM in the Council Chambers for the proposed City Budget for the Fiscal Year 2026 (2025-2026).
6. Public Hearing on April 14, 2025 at 6:00 PM in the City Council Chambers for the lot sale of 407 3rd St. SW in the amount of \$500.00 to Premier Real Estate, LLC.
7. Public Hearing on April 14, 2025 at 6:00 PM in the City Council Chambers for the lot sale of 618 2nd Avenue SW in the amount of \$105.00 to Steven Wenner.
8. Public Hearing on April 14, 2025 at 6:00 PM in the City Council Chambers for the demolition of 27 South Frederick.

#### Resolutions

9. Consideration of a resolution approving proposed Fiscal Year 2025-2026 Budget.
  1. The city has worked on the budget for three months with extra work sessions as requested by the Mayor. The budget this year has been difficult as forecasted lack of funds will impact the operations of the city and the budget. The City Administrator is confident that the city will work through the low revenue and continue to provide services the city can afford. The City Administrator recommends approving the resolution.
10. Consideration of a resolution approving support for the local match of the application through the Iowa Department Homeland Security and Emergency Management (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Hazard Mitigation Assistance Program.
  1. The city has been working for over two years to mitigate the flooding in the downtown. This project will only be completed by federal funding. This project will take out over 80 properties from the flood plain. The City Administrator recommends approving the resolution.
11. Consideration of a resolution approving Pay Application No. 6 in the amount of \$30,210.00 to Woodruff Construction for the Oelwein Municipal Airport Airfield Vault.
  1. Progress on this project has been satisfactory. The City Administrator recommends approving the resolution.



12. Consideration of a resolution approving the bid for the demolition of 27 South Frederick Avenue to Matt Construction in the amount of \$96,900.00.
  1. The city has worked successfully with Matt Construction in the past. The City Administrator recommends approving the resolution.
13. Consideration of a resolution approving the bid for the 2025 Seal Coat project to Blacktop Service in the amount of \$491,622.00.
  1. The city has worked successfully with Blacktop Services in the past. The City Administrator recommends approving the resolution.
14. Consideration of a resolution approving the reduction of the price of bulk items stickers for Oelwein residents to \$10.00 as part of the annual large item cleanup program from May through August.
  1. This program has been helpful for residents who cannot take items to the transfer station. The City Administrator recommends approving the resolution.
15. Consideration of a resolution approving sale and transfer of city owned real estate located at 407 3rd Street SW to Premier Real Estate, LLC. in the amount of \$500.00
  1. Selling this property will help the city lower maintenance costs. The City Administrator recommends approving the resolution.
16. Consideration of a resolution approving sale and transfer of city owned real estate located at 618 2nd Avenue SW to Steven Wenner in the amount of \$105.00.
  1. Selling this property will help the city lower maintenance costs. The City Administrator recommends approving the resolution
17. Consideration of a resolution setting a public hearing on April 28, 2025 at 6:00 PM in the Oelwein City Council Chambers for the lot sale of 132 6th Avenue SE in the amount of \$1,000.00 to Jacob Ball.
  1. This property was torn down in 2025. Adding this property to an adjacent property will be beneficial for both parties. The City Administrator recommends approving the resolution.
18. Consideration of a resolution setting a public hearing on April 28, 2025 at 6:00 PM in the Oelwein City Council Chambers for the lot sale of 221 4th Street NW in the amount of \$200.00 to Hunter Farrand.
  1. The city had larger plans for this property, but with the school no longer owning the adjacent lots, the city can sell the property. The City Administrator recommends approving the resolution

#### Motions

19. Consideration of a motion to seek bids on the Oelwein Municipal Urban Trail System - Segment Two.
  1. This project has been years in the making. The City Administrator recommends going out for bid.
20. Consideration of a motion approving the direction from the Planning, Finance, Enterprise and Economic Development Committee on the Hotel Motel request of \$1,500.00 to the Williams Center for the Arts.



1. This funding is consistent and will be recommended by the committee.