



PARKS MONTHLY REPORT, OCTOBER 2020

PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation

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Like all season long, the employees start their day disinfecting the shop, equipment and trucks before they start the day. This month the cemetery and parks employees have been busy working on concrete projects. On Tuesday the 6th, the employees poured the foundation for the small shelter at Platt Park and finished the last two foundations at Woodlawn. The sidewalk at City Hall was backfilled and relief cuts completed. The department was short two employees with the park side with Jack P. still off and Tim L. gone on a family trip. At the cemetery, the employees were extremely busy with five full burials and one cremation that week. The park employees took down the batting net at diamond 3 at Wings and pulled bags on all diamonds, as the softball league is complete. Jay replaced a couple outlets at the campground that are changed every year. I have been compiling the information that I have collected from the park and rec board to create the park and rec master plan the past two years. I met with the tree board on the 5th and we went over our planting project scheduled for Oct. 21st. I have completed the Trees Forever grant for next cycle to send out by the end of this month. I am met with the trails committee Tuesday the 13th and went over our work from the past month. I met with Missy Rau this month at the complex, as Missy would like to donate a memorial bench at that location. I have a senior who wants to complete her senior seminar project by painting the small shelters at Red gate Park and I talked to Travis Manske from Corner Market and he will donate two trees for her to plant at the park as well.

Both departments helped plant 54 trees on Wednesday the 21st in street boulevards that were purchased through a \$5,000 grant the tree board received through Trees Forever. Both departments went around these past two weeks winterizing all the bathrooms and facilities and closed up the campground for the season. Tab S. mowed all the empty lots and houses for the City once again last week. An employee accidentally clipped a tree backing up one of the trucks so we completed all reports, and received quotes to get it repaired. The faith discipleship group brought a handful of their members to the campground to paint all the picnic tables at the campground. I hosted the park and rec meeting on Monday the 19th at the library where I presented the board progress on the parks master plan and started going over short and long term goals. I am constantly contacting contractors to receive bids on some of our upcoming projects. I am applying to another grant in which we could receive more funds for playground equipment at Red gate Park.

The last week in October, we started work on the disc golf course at City Park with the help of the Rotary Club. I have been attending continuing education classes for licenses. Jane Cue is finishing her senior seminar project by planting two more trees at Red Gate Park that I asked Manskes to donate to the City. The park employees planted a tree at the City Park dog park this past week, as well as chopping and burning leaves at that park. Mike L. and Jay P. have been working downtown on the streetscape and should finish trimming it up tomorrow. The school finished their two benches at the dog park that Jay and I set the foundations for last fall. Tab has been going around watering the trees we just planted and the cemetery employees have Woodlawn ready for the winter months.



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Platt Park Foundation



City Hall

Finished Foundations



Grave Prep

Master Plan



Trees Forever Planting





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Winterizing



Maintaining properties



Picnic tables painted



Grant proposal

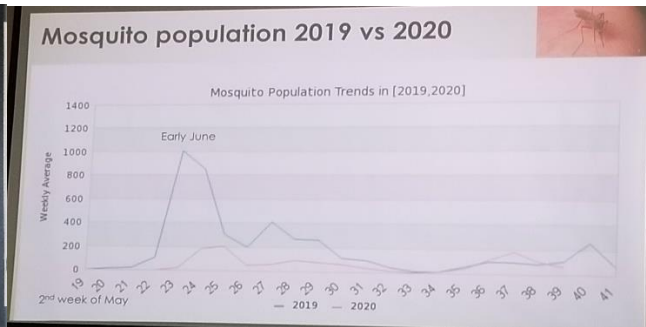


A PLAYCORE Company

Disc Golf



Continuing education classes



Tree planting at Red Gate Park





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Contractors



Tree Planting



Downtown



Dog Park Benches



Trees Forever grant finished





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Daily Activities

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- ❖ Sanitizing shop and equipment
- ❖ Pick up garbage downtown
- ❖ Checking/maintaining parks, cemeteries
- ❖ Monthly safety checklist
- ❖ Maintenance on equipment
- ❖ Order supplies for all departments
- ❖ Safety meeting/orientations
- ❖ 5 full burials, 1 infant burial, and 4 cremations
- ❖ Meet with contractors
- ❖ Watering all trees planted

Progress on Projects

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- ❖ Ash tree removal, stumps ground at Wings/City Park
- ❖ Website work
- ❖ Meeting with contractors getting quotes on different projects
- ❖ Trail monthly meeting/easements
- ❖ Trail at Wings/pool over seeded
- ❖ New bleachers taken to complex and Wings Park
- ❖ Picnic tables painted at campground
- ❖ Mulched/burned leaves
- ❖ Winterized all facilities
- ❖ Started work on City park disc golf course
- ❖ Continuing education classes
- ❖ Mowers, trucks, equipment cleaned and put away
- ❖ Seasonal employee year end reviews
- ❖ Yard waste removal for library
- ❖ Grave heaters/propane trailers brought up, posts installed along roads for snow removal
- ❖ Planted 54 trees in street boulevards
- ❖ Downtown/city hall trimmed up for winter months
- ❖ Dog park benches installed
- ❖ Trees Forever 2021 grant completed
- ❖ Tree Forever report for this year's planting completed
- ❖ Paint Iowa Beautiful completion report turned in
- ❖ 2020 Tree City application started
- ❖ Playground equipment for red gate park ordered
- ❖ Dumpsters removed from complex, campground and cemetery
- ❖ Work on Park and Rec master plan
- ❖ Trails Summit meetings

Next Month and Future Projects

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- ❖ Equipment maintenance
- ❖ Disc golf course install
- ❖ Diamond 3 fencing
- ❖ Website work
- ❖ Shelter install at Platt Park
- ❖ Remove old well houses at City Park
- ❖ Drinking fountains install
- ❖ Replace campground doors
- ❖ Diamond 1 building work
- ❖ Trail easements
- ❖ Electrical project at City Park
- ❖ Bathroom project at Red Gate Park
- ❖ Replace decking on old Wings bridge
- ❖ Aerate ball fields
- ❖ Grant work

Joshua Johnson MA
Oelwein Park Superintendent
319-283-0544

