



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 11/9/2020

Consent Agenda

1. Consideration of a motion to approve the minutes of the October 26, 2020 Council Meeting
2. Consideration of a motion to approve a Class 'B' Beer Permit renewal and ownership update for Oelwein Chamber and Area Development
3. Consideration of a motion approving a Class 'B' Native Wine Permit refund for Delish at Decades

Resolutions

4. Consideration of a Resolution Requesting Reimbursement from the Iowa COVID-19 Government Relief Fund
 1. The City is eligible for \$140,000 of federal funds provided by the Cares Act. These funds require a resolution. While we have had three resolutions already, I have been informed that the language we had was not enough and that we must update our ask. This is the last resolution now to receive the city's funding. The City Administrator recommends approving the resolution.
5. Consideration of a Resolution Approving appropriation to the payment of General Obligation Bonds, Series 2016A, in Fiscal Year 2021-22
 1. The City uses general appropriates so that debt only counts for the year and does not count toward the debt service. The City uses general appropriation in TIF so to ensure a proper debt ratio for the City. The City Administrator recommends approving the resolution.
6. Consideration of a Resolution Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year - Forsyth Management Company
 1. This is a TIF payment for Forsyth Management Company. The City Administrator recommends approving the resolution.
7. Consideration of a Resolution Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year - Steil's Studio of Dance
 1. This is a TIF payment for Steill's Studio of Dance. This business took over the Dean's Honda TIF payment. The City Administrator recommends approving the resolution.
8. Consideration of a Resolution obligating funds from the Cornerstone Inn and Suites, LLC Subfund of the City's Industrial Park Urban Renewal Area Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation economic development tax increment payments due to be paid in the next succeeding fiscal year.



1. This is a TIF payment to Cornerstone Hotel. The City Administrator recommends approving the resolution.
9. Consideration of a Resolution Approving Internal Loan and Obligating funds from the City's Central Urban Renewal Tax Revenue Fund for appropriation to the payment of Project
 1. The city must have debt in order to TIF. The City creates this debt by having incentives for the business. The City Administrator recommends approving the resolution.
10. Consideration of a Resolution obligating funds from the Performance Rehab Subfund of the City's Central Urban Renewal Area Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation economic development tax increment payments due to be paid in the next succeeding fiscal year
 1. Performance Rehab has a TIF and is part of a larger TIF program. This money is part of the economic development agreement with Performance Rehab. The City Administrator recommends approving the resolution.
11. Consideration of a Resolution Certifying Tax Increment Finance Indebtedness in Various Districts in the City of Oelwein, Iowa
 1. We certify the debt as we are required by the state. The City Administrator recommends approving the resolution.
12. Consideration of a Resolution setting date for public hearing on 2020-2 amendment to urban renewal plan for Industrial Park Urban Renewal Area
 1. This public hearing is for the 10-year 90 percent TIF that council is providing to ICE Manufacturing. The City Administrator recommends approving the resolution.
13. Consideration of a Resolution to fix a date of meeting at which it is proposed to hold a hearing on a Development Agreements with ICE Manufacturing
 1. The ICE Manufacturing TIF will be 10 years at 90 percent. The City Administrator recommends approving the resolution.

Motions

14. Consideration of a motion authorizing signatures on Change Order No. 3 in the amount of \$9,700.00 with Maguire Iron, Inc. for West Water Tower Repainting Project
 1. Utility Superintendent Vic Kane has provided a write up on this item. The city has funds available in water infrastructure to complete this change order. The City Administrator recommends approving the change order.
15. Consideration of a motion authorizing repair to Hwy. 3 and Charles Street Traffic Lights by K & W Electric, Inc. in the amount of \$6,000
 1. Utility Superintendent Vic Kane has provided a write up on this item. This funding will come out of Road User Tax Supplies. The City Administrator recommends approving the purchase.
16. Consideration of a motion authorizing utility meter reading software and tower upgrade by Municipal Supply in the amount of \$30,840



1. Utility Superintendent Vic Kane has provided a write up on this item. Funding for this item was approved in last year's CIP but was not completed. Funding stayed in place and is now ready to be used. The City Administrator recommends approving the purchase.