



To: Mayor and City Council
From: Dylan Mulfinger
Subject: City Administrator Agenda Memo
Date: 7/22/2024

Consent Agenda

1. Consideration of a motion to approve the July 8, 2024 minutes.
2. Claims Resolution in the amount of \$614,834.27.
3. Consideration of a motion approving the Special Class 'C' Native Wine License for Reimagined.

Resolutions

4. Consideration of a resolution approving a Fixed Based Operator Contract with George Tegler at the Oelwein Municipal Airport OLZ.
 1. The city council provided direction to provide a two-year extension for George Tegler as the city's Fixed Based Operator. This extension comes after a work session where staff provided multiple options. The City Administrator recommends approving the resolution.
5. Consideration of a resolution approving the Fayette County, Iowa Multi-Jurisdiction (MJ-14) Multi-Hazard Mitigation Plan.
 1. The City Administrator provided input on this plan as it was being refreshed. This plan is instrumental for the city as it is used when applying for state and federal funds. The City Administrator recommends approving the resolution.
6. Consideration of a resolution approving Pay Application No. 5 in the amount of \$264,701.48 to Shift Companies for Reed Bed Expansion and EQ Basin Liner project.
 1. While this company is taking longer than expected, this work has been signed off by the engineer. Hopefully this project goes well moving forward and the reeds are successful. The City Administrator recommends approving the resolution.
7. Consideration of a resolution approving an asphalt overlay bid in the amount of \$63,346.00 with Heartland Asphalt for Parking Lot G, Whistle Quilling.
 1. The city is working on improving four parking lots in the downtown. Lot G (formally ma and pa lot) is ready for an overlay. This will be the last major parking lot improvement. Lot H Bent Iron Rail (formally sale barn lot) will get chip sealed in the spring of 2025. The City Administrator recommends approving the resolution.
8. Consideration of a resolution scheduling public hearing on proposed grant of permanent Utility Easements over city owned real property.
 1. This easement is for Alliant Energy. No issues on the city side. The City Administrator recommends approving the resolution.



9. Consideration of a resolution approving and updating the contract for City Administrator, Dylan Mulfinger.
 1. These benefits were discussed at the last work session. With a positive review this year, the City Administrator recommends approving the resolution.

Motions

10. Consideration of a motion approving the Oelwein Fire Fighters Foundation to approve the MDA fundraiser "Fill the Boot" on the intersection of Charles Street and First Avenue on August 23rd from 6-8 PM and August 24th from 9-11 AM.
 1. This event goes well each year. The City Administrator recommends approving the motion.
11. Consideration of a motion approving the direction from the Planning, Finance, Enterprise and Economic Development Committee on the Hotel Motel request of \$1,500.00 to the Williams Center for the Arts.
 1. The City Administrator recommends approving the motion.