



To: Mayor and City Council  
From: Dylan Mulfinger  
Subject: Administration City Council Agenda Memo  
Date: 1/22/2024

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#### Ordinances

1. Consideration of an ordinance amending Chapter 25: Section 25-34; Appendix A – Zoning Ordinance; Sections 104, 202.2, 203.2, 204.2, 205.2, 202.3, and 203.3; Housing Maintenance and Occupancy Code. - Second Reading.
  1. At the November 27 5:30 Work Session, the city council was presented with proposed ordinance changes which would make changes to three areas of code. Shipping Containers would not be allowed in a residential area. Utility tarps could only be used in a temporary manner. Setbacks for houses would be affected by the adjacent properties and could be changed as needed. The City Administrator recommends approving the second reading.

#### Resolutions

2. Consideration of a resolution approving Change Order Number 3 in the amount of -\$1,770.00 to Dave Schmidt Construction for the NE Sanitary Sewer Improvements.
  1. This is a deduct from the project. The contractors was able to reserve some pavement on the road so the city does not have to pay for replacement. This project is set to wrap up in spring/summer of 2024. The City Administrator recommends approving this resolution.
3. Consideration of a resolution approving Pay Request Number 5 in the amount of \$90,317.78 with Dave Schmidt Construction for the NE Sanitary Sewer Improvements.
  1. All work up to this point has been satisfactorily completed. The City Administrator recommends approving this resolution.
4. Consideration of a resolution approving Pay Request Number 2 in the amount of \$110,709.50 with Bryan Construction Inc for the 2022 Residential and Commercial Demolition Project.
  1. The largest portion of this project is now completed with 33 South Frederick being taken down. The project still has two residential properties to demolish. The City Administrator recommends approving this resolution.
5. Consideration of a resolution Design Services Contract in the Amount of \$37,900.00 for Install Airfield Lighting Vault with AECOM Technical Services, Inc.
  1. This contract is for design of the lighting vault at the airport. This vault powers everything at the airport including the runway lights. The City Administrator recommends approving this resolution.



6. Consideration of a resolution approving a Task Order with Strand Associates for Water and Sewer Cash Flow Analysis in the amount of \$14,900.00.
  1. The City Council was presented several projects in December of 2023 for the water and sewer utility. To pay for those projects, the city needs to increase rates. If the city council is serious and willing to increase rates, then a study will help guide the next ten years. The City Administrator recommends approving this resolution.

#### Motions

7. Consideration of a motion to have staff pursue funding options for soccer fields at 109 20th St. SE.
  1. Three city council members requested this item on the agenda. Staff is open to the direction council provides.