



Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
January 08, 2024 - 6:00 PM

Pledge of Allegiance

Call to Order

Mayor DeVore called the meeting to order at 6:00 PM.

Roll Call

Present: Seeders, Payne, Weber, Lenz, Garrigus, Ricchio

Also Present: Mayor DeVore, City Clerk Rigdon

Absent: City Administrator Mulfinger

Additions or Deletions

A motion was made by Weber, seconded by Lenz to adopt the agenda as presented.

All aye. Motion carried.

Consent Agenda

1. Consideration of a motion approving the December 18, 2023 minutes.

A motion was made by Weber, seconded by Garrigus to approve the consent agenda.

All aye. Motion carried.

Public Hearing

2. Public Hearing for the status of funded activities for the City of Oelwein NE Sewer Improvements Project at 6:00 pm on January 8th, 2024 in the Oelwein Council Chambers.

Mayor DeVore opened the public hearing.

Diana Johnson, Upper Explorerland Regional Planning Commission, read the following over speaker phone:

(a) general description of accomplishments to date:

The total project is approximately 85% complete. Installation of sanitary manholes, sewer pipe, and sewer lining is complete. All site A work has been completed except for 24 square feet of sidewalk, 20 linear feet of curb and gutter, and permanent seeding.

(b) a summary of expenditures to date:

The latest pay estimate is current through December 19, 2023, and indicates that Community Development Block Grant (CDBG) reimbursable expenditures to date are at \$985,088.82 in terms of total project completed. This includes the expenditures of contractor work of \$970,960.69 and administrative expenditures of \$14,128.13. The total CDBG expenditures requested-to-date is at 53%. Of the total spent, grant funds received include \$320,272 and local match expenditures include \$664,817. There are still \$279,728 in grant funds available to draw down, which includes \$267,856 in construction needs and administration of \$11,872.

(c) a general description of remaining work:

The remaining work consists of the following; at site A, curb and gutter installation, sidewalk/ADA ramp installation and permanent seeding. At site B, remaining work includes plain cement concrete (PCC) paving on 2nd Street NE, PCC driveway at 200 1st Avenue NE, sidewalk/ADA ramp installation and permanent seeding.

(d) a general description of changes made to the project budget, performance targets, activity schedules, project scope, location, objectives or beneficiaries:

Since the CDBG end date is set for September 30, 2025, the project is currently at 85% completed, and there is no extension of the timeline of these funds, the city anticipates finalizing this project as intended. The city does not anticipate any changes in project scope, location, objections, or beneficiaries and expects all funds to be depleted by or before the CDBG deadline of September 30, 2025.

Mayor DeVore closed the public hearing.

Ordinances

3. Consideration of an ordinance amending Chapter 25: Section 25-34; Appendix A – Zoning Ordinance; Sections 104, 202.2, 203.2, 204.2, 205.2, 202.3, and 203.3; Housing Maintenance and Occupancy Code. - First Reading.

A motion was made by Weber, seconded by Seeders to approve the first reading.

Ayes: Seeders, Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

Resolutions

4. Consideration of a resolution approving a contract with RSPN for managed information technology services.

A motion was made by Seeders, seconded by Weber to adopt Resolution No. 5507-2023.

Ayes: Seeders, Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

5. Consideration of a resolution approves a contract with Horan Cleaning for cleaning services.

Mayor DeVore asked for further definition of what the \$10 covered.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5508-2023.

Ayes: Seeders, Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

Mayor's Report

- A. Appointments to Boards and Commissions.

A discussion took place for appointments to boards and commissions.

Adjournment

2. Additional Information.

A motion by Weber, seconded by Garrigus to adjourn the meeting at 6:15 PM.

All aye.

Motion carried.

Brett DeVore, Mayor

ATTEST:

Barbara Rigdon, City Clerk/Treasurer

I, Barbara Rigdon, City Clerk/Treasurer in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held January 08, 2024 and copy of said proceedings was furnished to the Register January 10, 2023.

Barbara Rigdon, City Clerk/Treasurer