



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 5/9/2022

Consent Agenda

1. Consideration of a motion to approve the April 25, 2022 minutes.

Public Hearing

Ordinances

2. Consideration of an Ordinance Amending Chapter 22 Vehicles and Traffic Article IX Snowmobiles and All-Terrain Vehicles. - Second Reading
 1. Council has provided direction to staff and an ordinance has been prepared. While the City Administrator is not in favor of UTVs on city streets, he works for the council and has provided an ordinance as directed. The City will begin issuing registrations July 1. This is the second reading.

Motions

3. Consideration of a motion to set a public hearing amending the Fiscal Year 2021-2022 budget on May 23, 2022 at 6:00 PM at the Oelwein Council Chambers.
 1. The City amends the budget annually to meet state requirements. Amendments are made because of unplanned revenues and expenditures. While all expenditures are approved by council, they must be formally approved through the budget amendment.
4. Consideration of a motion to set a public hearing regarding the sale of 516 1st Ave NW to Charlie Shannon on May 23, 2022 at 6:00PM in the Oelwein Council Chambers.
 1. Council directed staff to sell this property back provided that the owner make several improvements. The roof, siding, windows, and drainage must be improved by December 1, otherwise the property returns to the city.
5. Consideration of a motion authorizing Mayor DeVore's signature on the Quit Claim Deed to Arthur C. Schlumbohm.
 1. This item is a correction to fix an error on the city in 1973. The City attorney has brought this item forward.



6. Consideration of a motion directing the City Administrator and City Attorney to draft an ordinance allowing golf carts on city streets
 1. The City Administrator recommends waiting one year to work toward a golf cart ordinance. Understanding the impact of UTVs in the community will help create a golf cart ordinance. The City Administrator is against golf carts on city streets, but he works for the council and their direction.
7. Consideration of a motion to amend the contract for City Administrator, Dylan Mulfinger.
 1. Council discussed all of the changes at the April 25 meeting. The changes include a four percent raise that is in line with staff, permission to seek becoming a credentialed manager, and a city manager library. The City Administrator recommends approval, obviously.
8. Consideration of a motion approving Mayor DeVore's signature on the Security Assessment contract as presented by BerganKDV
 1. This assessment will help the city start their process of preventing a cyber-attack. This was discussed with the PFEED committee on April 25 and they recommended one year. The City Administrator recommends approval.
9. Consideration of a motion discussing the Planning, Finance, Enterprise, and Economic Development committee's decision regarding the Williams Center for the Arts Hotel/Motel Tax Funding request in the amount of \$1,500.