

Library Board Minutes February 16, 2021

The Oelwein Public Library Board of Trustees held its regular board meeting on Tuesday, February 16, 2021 at 5:00 p.m. at the library.

Present: Mars, Berryman, Kerns, Payne, and Harris

Absent: Gilson, Ingersoll, and Macken

President Mars called the meeting to order at 5:05 p.m.

Berryman made a motion to approve the agenda. Seconded by Kerns. Motion carried.

Berryman made a motion to approve the minutes. Seconded by Kerns. Motion carried.

Correspondences: none

Trustee Training: The board reviewed the standard on providing access to and promoting downloadable materials. The library is providing this by offering BRIDGES and HOOPLA for E-Books, audio books, magazines, movies, music, and TV programs.

Director's Report:

- The library received the second payment for 2020-2021 from Fayette County in the amount of \$13,736.31. The amount the library will receive for 2021-2022 is two installments of \$ 14,135.18 for a total of \$ 28,270.36.
- The 4-person study POD is scheduled to arrive on February 17, 2021. The POD will be delivered and assembled. It will be placed in the Heritage Collection section of the library.
- Leaks have occurred in the southwest corner of the fiction section and the Men's restroom. Staff will be watching these areas.

Friend's Report:

The Friend's will be having a Drive-thru Chocolate Fest in March. Preorders will be taken. Deliveries will be made and drive thru pick up will be available.

Bills were reviewed. Berryman made a motion to approve the bills. Seconded by Kerns. Motion carried.

Library Services and Hours were discussed. The board discussed opening the meeting room with restrictions beginning February 22, 2021. The restrictions will include: masks must be worn, 7 or less in attendance, no food, time limit of 2 hours, 1 meeting per day, and the room will be closed for 1 hour at the end of the meeting before staff sanitizes the room. This will be reviewed at the March meeting.

Berryman made a motion to open the meeting room with the above restrictions. Seconded by Kerns. Motion carried.

The **Materials Selection Policy** and **The Request for Reconsideration of Library Materials Policy** were reviewed. The policies were approved as written.

Berryman made a motion to adjourn at 5:30 p.m.

The next meeting will be on Tuesday, March 16 at 5:00 p.m.

Respectfully submitted,

Catherine Harris