



Minutes

Airport Board

20 Second Avenue SW, Oelwein

May 17, 2023 - 6:30 PM

CALL TO ORDER

Chair Gregg Bryan called the meeting to order at 6:30 PM.

ROLL CALL

Present: Bryan, Woodraska, Nations, Tuchscherer, Bagge, Councilman Stewart

Absent: NA

Also Present: City Administrator Mulfinger, FBO George Tegeler, Councilman Garrigus, Councilman Lenz, Kyle and Melody Rich

1. Public Comment - Three minutes will be given to anyone desiring to address the Board.

Bryan opened the floor to public comments. None were received.

APPROVAL OF MINUTES

2. April Minutes.

A motion was made by Tuchscherer, second by Bagge to approve the minutes. All aye. Motion Carried.

EXPENSE REVIEW

3. April Expenses.

FBO REPORT

Contractors were at the airport to finish the crack sealing project and have painted. The final inspection was scheduled. Tegeler reported that the siding of the building was coming loose in places and he had to reattach it with liquid nails, and screws. The waterways on the west side have had some work done and to the south has been repaired.. A tile has been reconnected and cleared to help with some water flow. Bagge questioned how the siding was put on originally. Tegeler stated he believed it was roofing nails and in the places it was coming loose the spacing was larger than the nail head and it is slipping over them. Bryan asked if there was moisture damage. Tegeler stated he didn't believe so. Bryan stated he would check with the supplier because he didn't feel the siding was old enough to be having issues.

OLD BUSINESS

4. Security Cameras

Mulfinger reported the city can put up cameras where they see fit. Tegler is able to place cameras in his own areas as well. Bryan desired cameras in the hangers with electricity, especially in the east and west hanger.

5. East Ramp Drainage Project.

Bryan recapped the board's decision on being involved in the project. Mulfinger stated Public Works is looking into the issues.

Bagge had received an estimate from Freeman Helmuth Construction in the amount of \$4,480 on a community hanger repair.

NEW BUSINESS

6. Election of Board Chairman.

Bryan had stated he would like to resign as Chairman.

Mulfinger stated they need to elect a vice chair.

Nations motioned to nominate Woodraska. Bryan seconded.

Woodraska motioned to nominate Bagge. Failed to receive a seconded.

All aye in favor of Woodraska as chair.

Bryan opened the floor for nominations of vice chair.

Bryan nominated Bagge, nations seconded. All aye.

7. Board Meeting Procedures.

Woodraska had raised concerns about the procedures of the board. He requested guidance from Mulfinger. Mulfinger stated that a board can set their own procedures, they should be consistent, and the most efficient to make decisions. Woodraska remarked he appreciated when the board brings an item up, they chat about it and then vote at the following meeting.

Mulfinger recommended having the board give city staff direction for how they would like their meeting ran and he would create the verbiage to be voted on during the next board meeting.

Tuchscherer motioned to direct staff to draft proceeded, second Bagge. All aye. Motion carried.

8. Discussion on Sec. 6-101. - Qualifications of board members.

Bryan stated he feels the board shouldn't choose its members. He then reviewed the qualifications to be on the board. Bryan disapproved of the Mayor's suggestion to only allow those affiliated with the airport to be on the board.

Mulfinger stated that with two terms up in June, a board member from Oelwein would need to be found.

SCHEDULE NEXT MEETING DATE

June 28th at 6:30PM

ADJOURNMENT

Nations motioned to adjourn the meeting at 7:18PM, seconded by Nations. All aye. Motion carried.

679570

Freeman Helmuth Const

CUSTOMER'S ORDER NO.	DEPARTMENT	DATE
	Estimate Only	May-15-23
NAME Oelwein Airport.		
ADDRESS		
CITY, STATE, ZIP Oelwein IA		

SOLD BY	CASH	C.O.D.	CHARGE	ON. ACCT.	MDSE. RETD.	PAID OUT
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QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	Labor To repair		
2	Building	\$1,850	
3	3 New post on North End		
4	Post Brackets and Bolts	\$1,950	
5	screws and Nuts	\$200	
6	Replace bad boards		
7	on the out side of		
8	The building, on The		
9	Bottom		
10	Approx 160' at (\$3) per Foot		
11	Thank You	\$4,480	
12			
13	Freeman Helmuth Const.		
14	1635 120 th St		
15	Hazleton, IA 50641		
16			
17	319-238-1662		
18			

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