



To: Mayor and City Council
From: Dylan Mulfinger, City Administrator
Subject: Agenda Memo
Date: 4/13/2026

Consent Agenda

1. Consideration of a motion approving the March 23, 2026 minutes.
2. Consideration of a resolution approving Change Order No. 2 in the amount of \$990.00 to Baker Enterprises, Inc. for the Oelwein Trails Segment 2.
3. Consideration of a resolution approving Pay Application No. 3 in the amount of \$25,843.80 to Baker Enterprises, Inc. for the Oelwein Trails Segment 2.
4. Consideration of a resolution amending the engineering services agreement with AECOM for the OLZ Rehabilitate T-Hangar Taxi lanes project in the amount of \$9,500.00.

Public Hearing

5. Public Hearing for the proposed City Budget for the Fiscal Year 2027 (2026-2027) on April 13, 2026 at 6:00 PM at the Oelwein City Council Chambers.

Ordinances

6. Consideration of an ordinance amending, Chapter 6, Article IV, Oelwein Airport Board, Section 6-103 Meeting and Minutes of the Code of Ordinances of the City of Oelwein, Iowa. - Third and Final Reading.
 1. The Airport board voted to move to meetings every other month. This code allows for that move and will also allow them to meet as needed. The recent changes at the airport with the city now overseeing all operations has reduced oversight needs of the airport board. The City Administrator recommends approving the third and final reading.
7. Consideration of an ordinance amending Chapter 19 – Animal and Fowl - Sections 19-0.5 through 19-39 Related to Animal and Fowl. - Second Reading.
 1. This will take the appeal process away from the city council and move it to the police station. Often times the city council is put in a position to play judge and jury on vicious animal hearings. Elected officials for several years have voiced their displeasure with the process and advised staff to take over the process. The City Administrator recommends approving the second reading.



Resolutions

8. Consideration of a resolution approving the FY2027 budget.
 1. The city council worked on this budget in 2025 and 2026. The city is working toward surviving now as property tax dollars remain stagnant with expenses skyrocketing. Staff will continue to remain diligent in providing a balance budget which offers a continuance of services provided.
9. Consideration of a resolution approving an emergency repair for a manhole on 4th St and 7th Ave SW in the amount of \$80,000.00.
 1. This is an emergency repair. This requires the city to work quickly and negotiate with a contractor to ensure a repair. Without a quick repair, the city will spend a great deal in bypass pumping. The city also runs the risk of filling basements with sewage. The City Administrator recommends approving the resolution.
10. Consideration of a resolution approving the repair of the Under-Ground Tank Monitor System by Dicks Petroleum to the city's fuel storage system in the amount of \$16,643.72.
 1. Staff investigated options instead of making the repairs. One option was fuel cards and using them locally. This would not be ideal for large equipment. We also debated a new system with above ground tanks, this was not financially feasible. This repair was determined to be the best solution. The City Administrator recommends approving the resolution.
11. Consideration of a resolution approving the demolition assistance application to Jason Hartsock for 1015 1st Ave SE in the amount of \$3,250.00.
 1. This property is an eyesore. The City Council can determine if dollars are needed for the tear down.
12. Consideration of a resolution reducing the price of bulk items stickers for Oelwein residents to \$10.00 as part of the annual large item cleanup program.
 1. This is a highly utilized program. The city has funding this year, but this funding must be monitored annually. The City Administrator recommends approving the resolution.

Motions

13. Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise and Economic Development Committee on the Hotel Motel request from the Compost Disposal Service.