



To: Mayor and City Council  
From: Dylan Mulfinger, City Administrator  
Subject: Agenda Memo  
Date: 4/27/2026

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### Consent Agenda

1. Consideration of a motion approving the April 13, 2026 minutes.
2. Claims Resolution in the amount of \$1,.
3. Consideration of a motion to approve the Class 'B' Retail Alcohol License amendment for Dollar General.
4. Consideration of a motion to approve the Class 'C' Retail Alcohol License for Depot Park.
5. Consideration of a resolution approving the final expense reimbursement number six in the amount of \$186,720.81 for the Oelwein RISE Day Habilitation Center Improvements Project.
  1. This project is nearing competition. The city was the pass through for this project. We did not take on any expenses. The City Administrator recommends approving the resolution.
6. Consideration of a resolution approving Pay Application No. 7 in the amount of \$104,946.10 to Taylor Construction for the 10th St. Bridge Project.
  1. Progress has been great on the bridge. The City Administrator recommends approving the resolution.
7. Consideration of a resolution approving a payment to AECOM in the amount of \$30,293.92 for the OLZ T-Hangar Taxilanes Rehabilitation.
  1. This is for the design on the pavement project at the airport. The City Administrator recommends approving the resolution.
8. Consideration of a resolution to approve setting a public hearing for May 11th, 2026 at 6:00 PM for the construction plan specifications for the OLZ Rehabilitation of the T-Hangar Taxilanes.
  1. This public hearing is for the paving project at the airport. A public hearing is required when the city completes a public improvement project. The City Administrator recommends approving the resolution.

### Ordinances

9. Consideration of an ordinance amending Chapter 19 – Animal and Fowl - Sections 19-0.5 through 19-39 Related to Animal and Fowl. - Third and Final Reading.
  1. This will take the appeal process away from the city council and move it to the police station. Often the city council is put in a position to play judge and jury on vicious animal hearings. Elected officials for several years have voiced their displeasure with the process and advised staff to take over the process. The City Administrator recommends approving the third and final reading.



## Resolutions

10. Consideration of a resolution approving a contract for grant writing services with MSA in the amount of \$15,000 for a Building Resilient Infrastructure and Communities (BRIC) grant.
  1. The need to invest in the opportunity to mitigate flood issues in Oelwein is now. Oelwein has a good chance of getting BRIC funds. The assistance is needed as the flood calculations that are needed in the application cannot be done by city staff. The city has made an investment in this project and needs to continue forward. The city has worked with Iowa Homeland Security who has worked to help the city score high on the application. The City Administrator recommends approving the resolution.
11. Consideration of a resolution approving a contract for codification services with Simmering-Cory in the amount of \$10,000.
  1. The state requires cities to codify their codes every five years. The city of Oelwein is behind on codification and needs to catch up. While the city fixes issues when they are found, a full codification is needed. The City Administrator recommends approving the resolution.
12. Consideration of a resolution approving the bid for the 2026 Seal Coat Project to Blacktop Services \$4.58/square yard.
  1. The city is committed to doing projects each year which provide for road improvements. The City Administrator recommends approving the resolution.

## Motions

13. Consideration of a motion to direct the City Administrator to enforce the ordinance Article II Collections Sec 16-20.023
  1. The City Administrator recommends the city council vote no as this license requirement will do nothing to improve the lives of Oelwein residents. Should the city council vote in favor, staff is ready to enforce the city code.