

The Oelwein Public Library Board of Trustees met on Wednesday, April 15, 2026, at 5:00 p.m. at the Oelwein Public Library.

Present: Mars, VanDenHul, Franzen, and Macken

Absent: Ingersoll, Kerns, and Payne

Vice-president VanDenHul called the meeting to order at 5:05 p.m.

Agenda and Minutes Approved: Franzen made a motion to approve the agenda and the minutes. Seconded by Mars. Motion carried.

Correspondence and communications: none

Trustee Training: Recruit New Trustees – Library Trustees should provide the mayor with a list of prospective Trustees well in advance. A brochure of member responsibilities and expectations can be helpful for recruiting new members as well as an application that can be posted on websites.

Director’s Report:

- Amy Throckmorton has been hired as a part-time Librarian. She has experience as a school librarian.
- Dubuque Glass has measured the windows for repair on the east side of the building. Materials will be ordered.
- Library staff will be participating in the STEM Night at Wings Park school on April 30.
- Kindergarten classes will be visiting the library on May 6.
- The director will attend the Director’s Roundtable in Manchester on May 5. The theme is “Celebrating Libraries as the Heart of Your Community.”

Friends’ Report:

- Friends are sponsoring 9 museums and zoos through the Iowa Adventure Pass program. Library staff are in the process of setting up the platform and obtaining invoices for the venues.
- Friends are setting up a Venmo payment option for the upcoming Book and Bake Sale.

Bills Approved: Mars made a motion to approve the list of bills. Seconded by Franzen. Motion carried.

Unfinished Business: none

New Business:

Budget Amendment – Mars made a motion to request \$7,619.99 to be amended into the Library Budget. Seconded by Franzen. Motion carried.

Policy Review: The 3D Printer Policy is a new policy. Franzen made a motion to approve the 3D Printer Policy. Seconded by Mars. Motion carried. Library staff will develop a contact information form for tracking print jobs.

Adjournment: The meeting was adjourned at 5:35.

Next meeting: Wednesday, May 13 at 5:00