



Minutes

Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

April 08, 2026 - 6:30 PM

CALL TO ORDER

ROLL CALL

Present: Schares, Reinking, Bagge, Woodraska, Brackett, Gearhart

Absent: None

APPROVAL OF MINUTES

1. February Minutes.

Motion to approve by Ken Woodraska, seconded by John Bagge. Motion carried unanimously.

EXPENSE REVIEW

2. February Expenses.
3. March Expenses.

February electric bill noted at approximately \$1,364, significantly higher than normal. March electric bill reduced to approximately \$443 but still above typical usage. Discussion included potential causes such as heating systems, runway lighting, electrical usage in hangars, and possible metering or billing issues. Board discussed possibility of additional meters or lack of net metering credit from the solar array. It was agreed to follow up with Tommy to investigate the cause and report back to the board.

Motion to approve expenses by Jeff Brackett, seconded by Nate Schares. Motion carried unanimously

FBO REPORT

No FBO report was provided.

OLD BUSINESS

4. Finalize plans for the Young Eagles Day on May 2nd.
 - Continued planning and coordination for the event.
 - Outreach efforts discussed, including:
 - Placement of flyers in local schools and libraries
 - Use of sign-up stations at libraries
 - Social media promotion and newspaper advertisement
 - Easels and printed promotional materials to be obtained through EAA contacts.
 - Food truck (Gibbs) confirmed to provide simple, low-cost food options.
 - Service time set for approximately 10:00 AM to 1:00 PM
 - RC aircraft demonstrations confirmed.
 - Potential Blackhawk helicopter appearance pending confirmation.
 - Directional signage to be placed on-site to guide attendees.
 - Weather contingency plan discussed, with rescheduling to the following day if needed.

NEW BUSINESS

5. West Central 2nd grade airport field trip.
 - Proposed field trip during the first full week of May (date to be determined).
 - Planned timeframe approximately 9:00 AM to 10:30 AM.

- Activities to include:
 - Basic aviation education presentation
 - Viewing of aircraft
 - Possible video presentation appropriate for age group
- Board members volunteered to assist with aircraft display and presentations.
- No formal approval required; informational item only.

6. Audubon Co. Fly In Invite.

- Ottumwa Fly-In information shared with board members for awareness.

7. Taxiway Construction Discussion

- No confirmed schedule at this time.
- Discussion noted poor core samples and need for full reconstruction rather than overlay.
- Project funding largely covered, with approximately 5% local share.
- Board discussed potential impact on hangar access during construction.

8. Hangar Tenant Update – Randy Althaus

- Annual inspection for aircraft has been completed.
- Aircraft now considered airworthy.
- Lease paperwork has not yet been returned to the City; follow-up ongoing.

SCHEDULE NEXT MEETING DATE

The next Airport Board meeting is scheduled for June 10, 2026 at 6:30 PM.

ADJOURNMENT

- Motion to adjourn by Nate Schares, seconded by Jeff Brackett
- Motion carried unanimously

Meeting adjourned at 7:11 PM.