



To: Mayor and City Council
From: Dylan Mulfinger
Subject: City Administrator Agenda Memo
Date: 4/28/2025

Consent Agenda

1. Consideration of a motion to approve the April 14, 2025 minutes.
2. Claims Resolution in the amount of \$889,030.43.
3. Consideration of a resolution authorizing the temporary closure of public ways or grounds for Oelwein Chamber and Area Development for Party in the Park.
4. Consideration of a motion approving the glass and metal device permit for Supermart, 701 South Frederick Avenue.
5. Consideration of a motion to move the May 26, 2025 City Council meeting to May 27, 2025.

Public Hearing

6. Public Hearing on the proposed plans, specifications, form of contract, and estimate of cost for the purchase of the Oelwein Municipal Airport Snow Removal Equipment on April 28, 2025 at 6:00 PM in the Oelwein City Council Chambers.
7. Public Hearing on April 28, 2025 at 6:00 PM in the Oelwein City Council Chambers for the lot sale of 132 6th Avenue SE in the amount of \$1,000.00 to Jacob Ball.
8. Public Hearing on April 28, 2025 at 6:00 PM in the Oelwein City Council Chambers for the lot sale of 221 4th Street NW in the amount of \$200.00 to Hunter Farrand.

Resolutions

9. Consideration of a resolution setting public hearings to remove Chapter 9, Cable TV and adopt a new chapter establishing the rules and regulations for RAGBRAI on May 12, 2025 at 6:00 PM in the Oelwein City Council Chambers.
 1. This public hearing will be to remove the cable TV franchise code and establish an ordinance for RAGBRAI. The City Administrator recommends approving the resolution.
10. Consideration of a resolution setting public hearings to review the rezoning requests for 204 3rd Street SE and 1297 South Frederick Avenue on May 12, 2025 at 6:00 PM in the Oelwein City Council Chambers.
 1. This rezone was approved by planning and zoning. The rezone is appropriate as the properties will stay residential. The City Administrator recommends approving the resolution.
11. Consideration of resolution accepting the bid from Gatr Truck Center in the amount of \$191,326.00 for the Oelwein Municipal Airport Snow Removal Equipment.



1. The city is paying 10 percent of this purchase. This will be used exclusively for airport snow removal. The City Administrator recommends approving the resolution.
12. Consideration of a resolution approving the bid from F.A.B. Builders, LLC for the repair of the Fixed Base Operator hangar interior ceiling in the amount of \$18,211.00.
 1. This is an unbudgeted item. However, with the removal of the FBO, this project has funding. The roof is a safety concern and is not a selling piece when we try to retain or attract an airport mechanic. The City Administrator recommends approving the resolution.
13. Consideration of a resolution approving Pay Application No. 7 in the amount of \$28,358.45 to Woodruff Construction for the Oelwein Municipal Airport Airfield Vault.
 1. Construction has been satisfactory. The City Administrator recommends approving the resolution.
14. Consideration of a resolution approving the sale of 132 6th Avenue SE in the amount of \$1,000.00 to Jacob Ball.
 1. This property is ready to sell. The City Administrator recommends approving the resolution.
15. Consideration of a resolution approving the sale of 221 4th Street NW in the amount of \$200.00 to Hunter Farrand.
 1. This property is ready to sell. The City Administrator recommends approving the resolution.