



To: Mayor and City Council
From: Dylan Mulfinger, City Administrator
Subject: Agenda Memo
Date: 7/13/2026

Consent Agenda

1. Consideration of a motion to approve the June 22, 2026 minutes.
2. Consideration of a motion approving the Class "E" Retail Alcohol permit for Oelwein Mart.
3. Consideration of a motion approving the Class "C" Retail Alcohol permit for Transco Events on Frederick.

Resolutions

4. Consideration of a resolution authorizing Mayor to execute Quit Claim Deed transferring 311 E. Charles to the City of Oelwein under powers granted to the City and Mayor by Limited Power of Attorney dated January 17, 2025.
 1. This agreement was made with the city providing a year for the purchaser to bring the house up to code. The city has provided well over a year. Staff did not bring the item forward after a year as I was hopeful the house would be repaired. The council can table the item and provide more time for the property owner. Should the city council want to take the house back, city staff will advertise for a new contractor. The City Administrator recommends taking the house back by approving the resolution.
5. Consideration of a resolution approving the City Administrator to move forward with the T-Hangar Taxilanes - Oelwein Municipal Airport (FAA AIP 3-19-0067-016) at the cost of \$1,005,056.90.
 1. This project has been all over the place with prices. The project was bid during the first spike from the oil crisis. The project was supposed to cost under \$500,000, but then the low bid was \$762,956. The council approved that bid, but the FAA has updated us that the total reimbursement will have to be over two years. While the city has funding for this project, the council must decide if this is the highest priority. The reason we do a lot of airport projects is because every dollar spent locally, we get nine dollars. The city would also lose \$253,790 in federal funds as they expire when they are not sued. The City Administrator recommends approving the project even with the long gap in reimbursement.

Motions

6. Consideration of a motion approving the device permits for The Spot #7 and Super Mart.
 1. Staff found that the property owners are up to date on all of their state taxes. With the property owners meeting all rules and regulations, the



city must approve the request. The City Administrator recommends approving the motion.

7. Consideration of a motion to approve the direction from the Public Safety Committee on the proposed bridge fishing ordinance.
 1. This ordinance will help make the bridge safer. The City Administrator recommends approving the motion.