

Library Minutes July 14, 2020

The Oelwein Public Library Board of Trustees held its regular board meeting on Tuesday, July 14, 2020 at 5:00 p.m. at the library.

Present: Mars, Gilson Berryman, and Macken

Absent: Ingersoll and Kerns

Mars called the meeting to order at 5:11 p.m.

Berryman made a motion to approve the agenda and the minutes. Seconded by Gilson. Motion carried.

No correspondences.

Trustee Training: The board reviewed the standard on providing a printer to the public use computers.

Director's Report:

- The HVAC is fixed.
- The carpeting project is in progress. The Oelwein Huskies Baseball Team volunteered to help move back the shelves. Because of COVID-19 participants will wear masks and use hand sanitizer before entering the library.
- The Director's evaluation forms were distributed. Return the completed forms to Anita Mars.
- Charles Gerdts, library liaison from the city council, has resigned from the council.
- Superior Lighting, who did the LED light conversion, has the remaining lights for the atrium. They will finish the project as soon as the carpeting project allows.

Friend's Report:

- Wings Park Little Free Library has been repaired. Report any damage to the school superintendent immediately so the security cameras can be reviewed.

Bills were reviewed. Gilson made a motion to approve the bills. Seconded by Berryman. Motion carried.

Election of Officers. Gilson made a motion to approve the following slate of officers for a two-year term:

President: Anita Mars

Vice-president: Blake Kerns

Secretary: Catherine Gilson

Berryman seconded. Motion carried.

Leaks from Roof. With the recent heavy rains, staff found leaks coming in around the air vents in the south east end of the library. Some leaking occurred above the middle large window on the north end. Karr Tuck Pointing inspected the areas. The stone caps need to be re-caulked. In addition, he recommended adding metal caps on top of the porous stone as well as the steel beams. Berryman made a motion to find someone to caulk to help prevent the leaks. Seconded by Gilson. Motion carried.

August Library Services. As coronavirus cases has not diminished, Berryman made a motion to maintain the current service restrictions. Seconded by Gilson. Motion carried. The board will discuss services for September at the August meeting.

Policy Review. The board reviewed the Security Camera policy. Gilson made a motion to accept the policy as reviewed. Seconded by Berryman. Motion carried.

Gilson made a motion to adjourn at 5:45.

Respectfully submitted,
Susan Macken

The next meeting will be August 11.