



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 7/24/2020

---

### Consent Agenda

1. Consideration of a motion to approve the minutes of the July 13, 2020 Council meeting
2. Consideration of a new Tobacco Permit for Super Mart, 701 South Frederick
3. Consideration of a new Class 'E' Liquor and Sunday Sales License for Super Mart
4. Consideration of a Class 'B' Beer and Sunday Sales renewal for Country Cottage Cafe
5. Claims Resolution in the amount of \$529,635.46

### Ordinances

6. Consideration of an Ordinance Providing for the Vacation of the West Portion of the Alley Running East and West Adjacent to Lots 18-28 and Lots 30-41, Block 2, Irvine's Addition to Oelwein, Fayette County, Iowa - Third and Final Reading
  1. This is the final sale of the alley in the south west portion of town. The City Administrator recommends approving the ordinance.
7. Consideration of a motion to suspend the rules and adopt an ordinance on the first and final reading
  1. City Council can suspend the rules for the stop sign ordinance should they see fit. The City Administrator recommends suspending the rules as this item was discussed in depth last year and council agreed to pull the stop sign once the road was improved.
8. Consideration of an Ordinance deleting Section 22-113 (7) BB Stop Sign
  1. This stop sign is for east line road north. Neighbors have requested the stop signed remove several times, with a petition being filed last year. The City is working with the county on having this stop signed removed. While this road will become a racetrack, the dust will no longer be a problem. The City Administrator recommends approving the ordinance.

### Resolutions

9. Consideration of a Resolution authorizing temporary closure of public ways or grounds for Oelwein Fire Department training
10. Consideration of a Resolution directing the sale of the city's interest in the west portion of the vacated alley running east and west adjacent to Lots 18-28 and Lots 30-41, Block 2, Irvine's Addition to Oelwein, Fayette County, Iowa
  1. The city is selling portions of the alley, and not the entire alley. The City sends out letters, and if the property owner does not respond, we leave



the property public ground. The City Administrator would prefer to see a better alley process and encourages the city council to direct planning and zoning to review this entire process. The City Administrator recommends approving this sale.

**Motions**

11. Consideration of a motion to enter into a Parking Lot Lease Agreement with Bowers North Discount Store

1. A new store in the downtown is looking for extra parking. The City has a former building site in the downtown that could take on some parking spaces. The City Administrator sees this as a win win, as maintenance will go to Bowers and the city can use resources in other areas. This small parking lot will allow for less congestion on the street parking.

12. Consideration of a motion accepting Change Order for residential demolition project in the amount of \$28,350

1. After the bid request went to contractors, the city acquired two homes through the court, and one was forfeited to the city. These prices are in line with previous tear downs and can be handled with the current budget for this project. After these tear downs, the city cannot tear down a house until July 2021. The city must leave room for additional asbestos and foundation removal of three homes. The City Administrator recommends approving this change order.

<b>Revenue</b>		
<b>Source</b>	<b>Amount</b>	<b>Annual</b>
Additional Bond Proceeds	\$280,000	No
Donaldson Sale	\$100,000	No
Sale of existing properties	\$60,000	No
Grant NEILHTF	\$40,000	No
Tear Down Funding (LOST)	\$35,000	Yes
Total	\$515,000	

<b>Expense</b>		
<b>Source</b>	<b>Amount</b>	<b>Annual</b>
Asbestos	\$55,700.00	No
Tear Down	\$386,100.00	No
Additional Homes	\$28,350.00	No
Total	\$470,150.00	No