



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 04/26/2021

Citizens Public Comments - See Guidelines for Public Comments Below

1. Presentation of Single Hauler study by Karlie Wegner, Senior Seminar
 1. The City works each year with senior seminar students and provides ideas on areas that need looked into with fresh eyes. This semester Karlie dove into the single hauler and has provided need information for the city and will review with council.

Consent Agenda

1. Consideration of a motion to approve the minutes of the April 26, 2021 Council meeting
2. Consideration of a motion to approve the minutes of the May 3, 2021 Council meeting
3. Consideration of a new 5 Day Special Class C Liquor License for Get R' Fried for Oelwein Celebration

Public Hearing

4. Public Hearing on proposal to enter into a Water Revenue Loan and Disbursement Agreement
 1. This public hearing is required for the city's State Revolving Fund (SRF) loan.

Ordinances

5. Consideration of an Ordinance Amending Section 14-130, Public Tree Care and Fees - Third and Final Reading
 1. This increase in the tree utility will allow for the city to address the large number of street trees that need to be taken down. The take down of Ash trees will add cost to removal and disposal. The City Administrator recommends approving the third and final reading.

Resolutions

6. Consideration of a Resolution authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$709,000 Water Revenue Bonds, Series 2021
 1. This allows the city to borrow money for the water infrastructure project that council approved.
 2. The project includes 5,200-ft of 8-inch water main installation under existing sealcoat streets in residential neighborhoods. Work on 1st ST NE



(8th AVE NE to Elmwood Parkway) includes transfer of water services from an old 4-inch water main to a 12-inch water main along the south side of 1st ST NE. Work on 1st ST NE (Elmwood Parkway to 13th Ave NE), 12th ST SE (Charles St to Oelwein Jr High), 5th ST NE (4th AVE SE to 9th Ave SE), and 6th AVE SE (5th ST SE to 7th ST SE) includes installation of a new 8-inch water main and transfer of water services. The project includes trenchless construction to reconnect 84 residential properties with a new 1-inch water services up to the curb stop, 5,400 S.Y. of 5-inch HMA patch over the water main trench, PCC curb/gutter replacement, 8-inch trenchless water main, traffic control, storm sewer replacement, sanitary sewer replacement, and seeding. Work also includes 300-ft of 3-inch HMA overlay of 12th Ave SE (just south of 2nd ST SE).

7. Consideration of a Resolution Amending Employment Contract with City Administrator Dylan Mulfinger
 1. This adds one week of vacation and a three percent raise to the City Administrator's contract. I also changed the review date to April. The City Administrator strongly recommends approving the resolution.

Motions

8. Consideration of a recommendation from Planning and Zoning Commission to Rezone 1105 North Frederick from C2 Commercial to R1 Residential and set Public Hearing for May 24, 2021
 1. This would allow the council to start the process to rezone. This is not a spot zone as it butts up to residential. The City Administrator recommends approving the motion.
9. Consideration of a motion to set a Public Hearing on Fiscal Year 2020-2021 Budget Amendment for 6:00 P.M. May 24, 2021
 1. This is required by state law and is done each year. The City Administrator recommends approving the motion.
10. Consideration of a motion to approve Change Order No. 4 with Maguire Iron, Inc. for West Water Tower Repainting Project
 1. This item has come about from Maguire and is recommended by our engineers. The City Administrator and Utility Supervisor are ready with any questions not answered by the engineers letter. The City Administrator recommends approving the motion.