



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 2/10/2020

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### Consent Agenda

1. Consideration of a motion approving the January 27, 2020 Council minutes
2. Consideration of a motion approving a Class 'C' Liquor, Outdoor and Sunday Sales renewal for Clete and Connies

### Public Hearing

3. Public Hearing on City of Oelwein Fiscal Year 2021 Maximum Property Tax Dollars

The City of Oelwein is required by the state of Iowa to set a Maximum Tax Dollar Levy. This levy does not include debt service. The city is increasing their benefits levy after spending down reserves in the past two years. The city will go into FY 2021 with a full levy of 17.71858. The proposed levy for council is a minor decrease from FY2020. Council is lowering debt service to bring the levy back to a level close to FY2020 17.1952.

4. Public Hearing on Proposed Resolution of Necessity covering the Special Assessment for Outer Road and 6th Street NE HMA Improvements

The City of Oelwein is working on a road improvement with the county for Outer Road and 6<sup>th</sup> Street NE. Council has expressed interest in assessing the project. This public hearing allows for community members to voice their concerns for the project and the assessment.

### Resolutions

5. Consideration of a Resolution of Necessity Covering the Outer Road and 6th Street NE HMA Improvements Project

This resolution sets out the procedure for council to do assessments on Outer Road and 6<sup>th</sup> Street NE. This road is going from a chip seal to an asphalt overlay. This improvement will take place in the summer of 2020. Council is setting the maximum assessment for this road. Currently, council is setting a 45 percent match to property owners based on previous council discussion. The city has historically assessed roads 50 percent for residential. The roads being assessed are collectors according to the Iowa DOT classification. Council may set the maximum assessment tonight, then change that amount when they finalize the



assessment. The City Administrator recommends setting the maximum amount tonight then discussing in a work session a plan for the final amount. The City Administrator recommends an assessment for Outer Road and 6 St. The City Administrator recommends approving the resolution.

6. Consideration of a Resolution to Approve the Fiscal Year 2021 Maximum Property Tax Dollars

The City Administrator recommends approving the resolution.

7. Consideration of a Resolution authorizing the issuance of \$2,385,000 General Obligation Corporate Purpose Bonds, Series 2020, and providing for the levy of taxes to pay the same

The City is finalizing their loan. The city received a great rating and an even better rate. The City Administrator recommends approving the resolution.

- Street Repair-\$675,000
- Public Safety Radio Upgrades-\$850,000
- Fire- Pumper and Radios- \$450,000
- Trails- Adding Trails to the City- \$250,000
- Pool- Upgrades to old equipment \$100,000
- Total- \$2,325,000

#### **Motions**

8. Consideration of a motion authorizing repairs to traffic signals by K & W Electric, Inc. in an amount not to exceed \$45,500

As discussed briefly in the 1/27/2020 work session, the signal setup at Charles and 150 needs upgraded. This is an unbudgeted item, but the city does have money in reserve. This will be the last item for an extended period that can be taken out of reserve, as funds are approaching the 20 percent recommended reserve for the road user tax fund. The City Administrator recommends approving the repairs for the traffic signals.

9. Consideration of a motion authorizing the Mayor to sign Limited Site Usage License Agreement with the City of Jesup, Iowa for Public Safety Communications

Part of the upgrades to the new public safety radio system require connection through Jesup. The City Administrator recommends approving the limited site usage license agreement.