



To: Mayor and City Council
From: Dylan Mulfinger
Subject: City Administrator Agenda Memo
Date: 6/10/2024

Ordinances

1. Consideration of an ordinance amending Appendix A – Zoning Ordinance, Section 206 -C-1 Commercial-Central Business District. - Second Reading.
 1. This change will help attract a new small animal vet to a commercial space in town. Large animals would cause an issue within commercial, but a small animal vet clinic should not cause issues. The City Administrator recommends approving the second reading.

Resolutions

2. Consideration of a resolution setting a public hearing pursuant to Iowa Code § 354.23 (2021) to consider submission of a CDBG Community Facilities application to the Iowa Economic Development Authority for the RISE Ltd. Oelwein Day Habilitation Center Improvements Project on behalf of RISE Ltd. shall be held on the 24th day of June 2024, at 6:00 P.M. in the Oelwein Public Library at 201 East Charles Street, Oelwein, IA 50662.
 1. This is another public hearing for this project as a minor delay required the project to restart the process. The City Administrator recommends approving the resolution.
3. Consideration of a resolution authorizing and approving a Loan Agreement, providing for the issuance of \$1,450,000 General Obligation Bridge Improvement Bonds, Series 2024, and providing for the levy of taxes to pay the same.
 1. This finalizes the loan terms for the 10th St. bridge loan. The City Administrator recommends approving the resolution.
4. Consideration of a resolution approving a Fixed Based Operator Contract with George Tegler at the Oelwein Municipal Airport, OLZ.
 1. This new contract represents a three percent increase for the FBO. The City has a professional relationship with George and the airport board does enjoy having an FBO. The City Administrator recommends approving the resolution.
5. Consideration of a resolution approving an Iowa Transportation Alternatives Set-Aside Program Application.
 1. Money has come back from a turned down project and the city has another chance to get funding for a trail. The City Administrator recommends approving the resolution.



Motions

6. Consideration of a motion approving the recommendation of the Planning, Finance, Enterprise, and Economic Development on the demolition assistance application on 725 2nd Avenue SE.
 1. The City Administrator recommends approval as the tower was part of the business and not the house.
7. Consideration of a motion approving the recommendation of the Planning, Finance, Enterprise, and Economic Development on the house forfeiture application on 132 6th Avenue SE.
 1. This house will become the city's issue no matter what path is taken. This path is the least expensive for the city. The City Administrator recommends approval of the motion.
8. Consideration of a motion approving the recommendation of the Planning, Finance, Enterprise, and Economic Development on the lot sale of 637 5th Avenue SW.
 1. This sale will add onto a well-maintained property in the southwest. The City Administrator recommends approval of the motion.
9. Consideration of a motion approving the recommendation from the Planning, Finance, Enterprise, and Economic Development on the lot sale of 516 4th Street SW.
 1. This is déjà vu for the city council because we already sold this lot, to the same person. Mr. Silver is now back and ready to build this time, although he will not start until 2025. The City Administrator recommends approval of the motion.