



Oelwein Chamber and Area Development

May 20, 2024

Oelwein City Council
20 Second Ave. SW
Oelwein, IA 50662

Dear Mayor Devore, City Administrator Mulfinger, and City Council Members:

The Oelwein Chamber & Area Development is requesting permission to close streets in downtown Oelwein for the following events:

Party in the Park - 10 block of West Charles and the adjacent alleys for our 2024 Party in the Park events on the following Thursdays: June 13, July 11, August 8 and September 12. **We are requesting the closure of the street and alleys from 3:30pm – 9pm to allow for setup and cleanup of the event area.** Our events will be held from 5:00 – 8:00pm. Streets will reopen after the street is cleared by attendees and vendors.

Thanks much for your consideration in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Debra Howard". The ink is dark and the signature is fluid and legible.

Debra Howard, Executive Director
Oelwein Chamber & Area Development