



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 01/25/2021

Consent Agenda

1. Consideration of a motion to approve the minutes of the January 11, 2021 Council meeting
2. Claims Resolution in the amount of \$709,855.02
3. Consideration of a motion to approve a new Class 'C' Native Wine and Sunday Sales Permit for Farmers Daughters Quilts

Resolutions

4. Consideration of a Resolution approving 2021 Housing Tax Abatement Applications
 1. This is the third year for this five-year program. This program provides an abatement of \$75,000 in value for five years and a refund of city property taxes. This program is available to new or remodel residential homes/units. The City Administrator recommends approving the resolution.
5. Consideration of a Resolution to set Public Hearing on Proposed Vacation and Disposal by Sale of the Alley Running North and South Adjacent to Lots 1, 2, 3 and Lots 11, 12, 13, Block 3, Original Oelwein, Fayette County, Iowa
 1. The City can work with a business to redevelop a significant area in the downtown. The business will need the alley closed, but it will provide land to the city to extend the alley west. A through alley is needed for all maintenance. The City Administrator recommends setting the public hearing.
6. Consideration of a Resolution to set Public Hearing on Proposed Disposal by Sale of the City's Interest in 25 3rd Street NW, Oelwein, Fayette County, Iowa
 1. The city has acquired this house through 657A. The interested part is willing to take it over, pay the back taxes, and tear down the structure. The City Administrator recommends approving the resolution.
7. Consideration of a Resolution Directing the Sale of the City's Interest in 17 2nd Avenue SE, Oelwein, Fayette County, Iowa
 1. This property is zoned commercial. While the high bid is for the residential neighbor to the south, it is in the city's best interest to sell to the commercial property to the north. The City Administrator recommends selling the property to Performance Rehab.
8. Consideration of a Resolution Directing the Sale of the City's Interest in 620 3rd Avenue SW, Oelwein, Fayette County, Iowa



1. The City Administrator recommends accepting the only offer on this property.
9. Consideration of a Resolution Directing the Sale of the City's Interest in 6 5th Avenue SE, Oelwein, Fayette County, Iowa
 1. The City Administrator recommends selling this property to 10 5th Ave SE.
10. Consideration of a Resolution Directing the Sale of the City's Interest in 416 East Charles, Oelwein, Fayette County, Iowa
 1. The City Administrator recommends selling this property to 10 5th Ave SE.

Motions

11. Consideration of a motion purchasing Civic System modules in the amount of \$35,700.00
 1. The City is doing an upgrade in this system to move to a payroll module that will allow for electronic timekeeping. The new software will allow staff to access budget reports in real time and work toward a budget request that is all online. The City will also go to the cloud and lower the requirements of servers on site. The City Administrator recommends approving this purchase.
12. Consideration of a motion to approve Pay Request No. 3 to Lodge Construction, Inc, in the amount of \$293,067.49 for work completed on Wings East Pavement Improvement Project
 1. The City Administrator recommends approving this pay request.
13. Consideration of a motion approving payment to Lansing Brothers Construction Co. Inc. in the amount of \$28,350.00 for work completed on 2020 House Demolition Project - Additional 3 Houses
 1. The City Administrator recommends approving this pay request.
14. Consideration of a motion approving changes to Segment One Trail Improvements
 1. The City has not secured an easement from Iowa Northern Railroad. This has required a new approach to this trail. The City Administrator recommends approving these changes.