

## Oelwein Public Library Minutes

The Oelwein Public Library Board of Trustees met on Tuesday, April 9, 2024 at 5:15 p.m. at the library.

**Present:** Mars, VanDenHul, Berryman, Ingersoll, Seeders, and Macken

**Absent:** Kerns

Vice-president Berryman called the meeting to order at 5:17.

**Agenda and Minutes approved:** VanDenHul made a motion to approve the agenda and the minutes. Seconded by Mars. Motion carried.

**Correspondences:** none

**Trustee Training:** The board reviewed the standard on counting the number of people who come into the library each year. The Oelwein Library has an electronic door counter.

### Director's Report:

- Macken finished the evaluation process for the "Serving High Needs Patrons" online learning modules. The finished product will be released in the fall.
- A person has volunteered to serve on the library board. A letter of recommendation will be sent to the council.
- Oelwein Reads will be reading the book *Anyplace but Here* by Sheriff Tony Thompson. He will be giving an author presentation on May 20<sup>th</sup> and the book club will attend this event.
- The Riverview Center set up a display on sexual assault services.
- The children's librarian is attending the Youth Services Conference. She is giving a presentation on STEM programs.
- The Rotary Club and the library are co-sponsoring the program "Flight to End Polio" on April 22 at 5:00 p.m. Two Iowa Rotarians will share their experience on circumnavigating the globe in a small Cessna airplane to raise funds and awareness for eradicating polio.
- The new sign should be completed in 6 weeks.
- The Hoopla service area is now restricted to Oelwein and rural Fayette County residents. This is the same as the Bridges service area.

### Friend's Report:

- The Book Page review magazine was renewed.
- The Friend's are sponsoring Dr. Bechtel's animal program and the Butterfly Tents for the Summer Reading Program.

**Bills:** The bills were reviewed. Mars made a motion to approve the bills. Seconded by Ingersoll. Motion carried.

**Budget Amendment:** The Open Access funds, Enrich Iowa funds, and a portion of the Passport funds was amended into the budget for a total of \$7,465.69. Ingersoll made a motion to approve the budget amendment. Seconded by VanDenHul. Motion carried.

**Inter-Library Loan Fee:** The Enrich Iowa Agreement was signed. The State Library removed the \$3.00 maximum fee a library may charge patrons for postage reimbursement. The fee amount charged is a

local library decision. Macken stated that ILL materials are rarely returned by mail since the library utilizes the state-wide van delivery service which is free of charge. The library board decided to leave the current policy as-is which is to charge \$3.00 to help off-set postage fees if an item is mailed.

**Policy Review:** The Materials Selection policy was reviewed. Macken recommended removing the *Wilson Library Catalog for Small Public Libraries* from the selection aids as it is no longer published. Mars made a motion to approve the policy as revised. Seconded by Ingersoll. Motion carried. VanDenHul made a motion to approve the Reconsideration of Materials policy as reviewed. Seconded by Mars. Motion carried.

Ingersoll made a motion to adjourn at 5:43 p.m.

Respectfully Submitted,  
Susan Macken

The next meeting is Tuesday, May 14 at 5:15 p.m.