



To: Mayor and City Council
From: Dylan Mulfinger
Subject: Administration City Council Agenda Memo
Date: 4/22/2024

Ordinances

6. Consideration of an ordinance amending Chapter 7: Water and Sewer, Article II, Section 10: Water Rates and amending Article III, Section 41: Sanitary Sewer - Surcharges: Schedules. - First Reading.
 1. A 30 percent increase in a 10-year plan will do \$7,221,680 in water projects and \$13,666,194 in sewer projects. This does not include the potential to get CDBG funds for each project. CDBG awards \$500,000 for each project. The City Administrator recommends approving this first reading.
7. Consideration of an ordinance amending language in Chapter 12 - Buildings, Article 1 Building Code: Section 12-3 Amendments, Subsection H) 1, 3, and 4: Demolition Permits. – First Reading.
 1. This requires the removal of all brick and concrete material from a home demolition. No longer can the contractor crush the material into everything smaller than one cubic foot. The City Administrator recommends approving this first reading.
8. Consideration of an Ordinance amending, Chapter 6, Article IV, Oelwein Airport Board, Section 6-101 Qualifications of Board Members. - First Reading.
 1. The airport board recommended this change. It takes the board from requiring three people in town to two. The City Administrator recommends approving this first reading.

Resolutions

9. Consideration of a resolution approving proposed Fiscal Year 2024-2025 Budget.
 1. The City Council has worked for months on the budget with staff. This budget is ready to be adopted and sent to the state. The City Administrator recommends approving the resolution.
10. Consideration of a resolution approving the transfer of an alleyway right of way to 811 South Frederick Avenue.
 1. This land is of no value to the city and was sold already in the past but not recorded by the owner. The City Administrator recommends approving the resolution.
11. Consideration of a resolution approving the Heartland Asphalt bid for the 2024 Street Improvement Project in the amount of \$629,516.89.
 1. This road improvement was budgeted for by the 2021 bond. These roads are a high priority because of their condition, and some were just



reworked from a water project. The City Administrator recommends approving the resolution.

12. Consideration of a resolution approving the City Hall Ceiling Grid Replacement in the amount of \$26,700.00 with G&R Construction.
 1. This is much needed as the current ceiling does not match and is incomplete and some areas. A good portion of tiles will be removed as they contain asbestos. The City Administrator recommends approving the resolution.
13. Consideration of a resolution City Hall Flooring Replacement in the amount of \$28,843.89 with Furniture Showcase.
 1. When the asbestos tiles are removed new flooring will be needed. After taking bids and choosing the best product, City Hall is ready for new flooring. The City Administrator recommends approving the resolution.
14. Consideration of a resolution the Apex bid for the Parking Lot and Street Line Painting in the amount of \$11,655.10.
 1. This project is done annually. This is the first time with Apex for the city. The City Administrator recommends approving the resolution.
15. Consideration of a resolution to approve Pay Application No. 3 to Shift Companies in the amount of \$72,681.65 for Oelwein Reed Bed Expansion and EQ Liner.
 1. The project is going well, and the contractor has submitted a pay request. The City Administrator recommends approving the resolution.
16. Consideration of a resolution setting a public hearing pursuant to Iowa Code § 354.23 (2021) to consider submission of a CDBG Community Facilities application to the Iowa Economic Development Authority for the RISE Ltd. Oelwein Day Habilitation Center Improvements Project on behalf of RISE Ltd. shall be held on the 28th day of May 2024, at 6:00 P.M. in the Oelwein Public Library at 201 East Charles Street, Oelwein, IA 50662.
 1. RISE needs a government agency to allow them to apply for federal funding. We have a great partnership with RISE and have loved their investment in the community. The City Administrator recommends approving the resolution.
17. Consideration of a resolution authorizing temporary closure of public ways or grounds for Oelwein Fire Fighters' Foundation on April 27, 2024 at 8:00AM to 6:30PM.
 1. This is the first time the Oelwein Fire Fighters' Foundation will put on a cookoff. The city has a great working relationship with the Oelwein Fire Fighters' Foundation and is excited for their event. The City Administrator recommends approving the resolution.
18. Consideration of a resolution to approve the 28E Agreement with the Oelwein Community School District for the Williams Wellness Center.
 1. After review some insurance areas needed to be updated. This new agreement only defines what entity needs to insure what areas. The City Administrator recommends approving the resolution.

Motions



19. Discussion and possible action on a motion to act as a fiscal agent and applicant for RISE Ltd. for a Community Development Block Grant (CDBG) Community Facilities Grant.
 1. I would encourage council to act as the fiscal agent for RISE and their continued investment in the city. The funding will pass through the city and require little staff time. The City Administrator recommends approving the motion.
20. Discussion on draft Community Development Needs Assessment.
 1. This agreement will need to be approved for the federal grant. The City Administrator recommends approving the motion.
21. Consideration of a motion to approve the Planning, Finance, Enterprise and Economic Development Committee's recommendation to direct staff to proceed with the sale of 902 1st Ave SW in the amount of \$1,020.00.
 1. While this is a great buildable property, it will make the home next to it even better. The City Administrator recommends approving the motion.
22. Consideration of a motion to approve the Planning, Finance, Enterprise and Economic Development Committee's recommendation to approve the Hotel Motel application from Oelwein Italian Heritage in the amount of \$4,000.00
 1. The City Administrator advises following the PFEED recommendation.