



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 9/14/2020

Consent Agenda

1. Consideration of a motion to approve the August 24, 2020 Council Minutes
2. Consideration of a motion approving a Class "BW" and Sunday Sales renewal for First Garden
3. Consideration of a motion approving an ownership update for Ross Reid Post #9 of the American Legion

Resolutions

4. Consideration of a Resolution adopting Iowa Department of Transportation City Street Financial Report
 1. This is a report required by the state and is focused on Road User Tax. The city provides this report to the state each year. Council must approve the report before it is submitted to the state. The City Administrator recommends approving the resolution.
5. Consideration of a Resolution to Approve the First Amendment to the Owner's Statement, Covenants and Restrictions for Industrial Park Second Addition
 1. The City rezoned property in the industrial park on Highway 150. The covenants of the land restrict commercial business, which is what the city rezoned the parcel to accommodate an interested investor. Approving this resolution allows the covenants to be lifted as each adjacent landowner has signed off on the amendments to the covenants. The City Administrator recommends approving the resolution.
6. Consideration of a Resolution to Approve the Second Amendment to the Owner's Statement, Covenants and Restrictions for Industrial Park Second Addition
 1. This is the same item as above, just the second parcel. The City Administrator recommends approving the resolution.
7. Consideration of a Resolution Requesting Reimbursement from the Iowa COVID-19 Government Relief Fund
 1. The City is working through the state program that reimburses 25 percent of expenses for public safety during the pandemic. Oelwein is eligible for \$140,222.73. The city should be able to capture all the funding through public safety hours. This is the first of two applications that will be submitted. The City Administrator recommends approving the resolution.



8. Consideration of a Resolution Setting date for public hearing on 2020-1 amendment to urban renewal plan for Industrial Park Urban Renewal Area
 1. This is for the Hy-Vee TIF. We must amend the urban renewal plan to include the Hy-Vee property. The City Administrator recommends approving the resolution.
9. Consideration of a Resolution to fix a date of meeting at which it is proposed to hold a hearing on a Development Agreement with Hy-Vee
 1. The City Council worked in a work session with Hy-Vee on development incentives through Tax Increment Financing. The City will do a 10-year 90 percent TIF with a maximum amount of \$400,000. Should the TIF hit \$400,000 before 10 years the incentive will end. The City Administrator recommends approving the resolution.

Motions

10. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Demolition Application for 220 9th Avenue SW and Hotel/Motel Funding Application from Oelwein Soccer Club
11. Consideration of a motion authorizing signatures on Task Order with Fox Engineers for Flood Plain Mapping Services in the amount of \$5,000.00
 1. The City is working with Fox to prepare the community for the expansion of the flood plain. The City anticipates new properties in the flood plain and wants to work with Fox on this item. Fox will come to Oelwein and do a survey to make sure that FEMA's maps are accurate and that homes are supposed to be in the flood plain. This service to the community will help homeowners who are not familiar with the flood plain and what it takes to own a home in the flood plain. The City Administrator recommends approving the task order.
12. Consideration of a motion to approve Change Order No. 1 in the amount of \$55,000.00 for an altitude valve for the West Water Tower Repainting Project
 1. Vic Kane, the Utility Superintendent, has provided a memo on this change order. Funding is available in the water infrastructure fee for this project. The City Administrator recommends approving the change order.
13. Consideration of a motion authorizing the purchase of a 2007 International Boom Truck from Steffen Truck and Equipment, Inc. in the amount of \$27,000.00
 1. Vic Kane, the Utility Superintendent, has provided a memo on the purchase of this vehicle. This is an important piece of equipment for the city and is used on a weekly basis. The City Administrator recommends approving the vehicle purchase.
14. Consideration of a motion to approve Pay Request No. 1 to Lodge Construction, Inc. in the amount of \$76,966.48 for work completed on Wings East Pavement Improvements Project
 1. Construction on the improvements for Wings East has been satisfactory. The City Administrator recommends approving the pay request.



15. Consideration of a request to temporarily suspend Noise Ordinance Regulations for Oelwein Community School outdoor Homecoming Dance September 25, 2020 from 9:30 - 11:30 P.M.
 1. Police Chief Jeremy Logan has provided a memo on this request. The City Administrator recommends approving the request provided they play at least one song from the 90s.
16. Consideration of a motion approving payment to Lansing Brothers Construction Co. Inc. in the amount of \$79,500.00 for 2020 House Demolition Project - Group 1
 1. Lansing is making progress on the tear down project. No issues have been reported as of now with the tear downs. Lansing has three more groups of homes to tear down. The City Administrator recommends approving the payment.