



To: Mayor and City Council
From: Dylan Mulfinger, City Administrator
Subject: Agenda Memo
Date: 6/8/2026

Consent Agenda

1. Consideration of a motion to approve the May 26, 2026 minutes.
2. Consideration of a motion to approve 2026-2027 Cigarette/Tobacco Permit Renewals.

Resolutions

3. Consideration of a resolution setting a public hearing for June 22nd, 2026 at 6:00 PM for the Construction Plan Specifications for 2026 Water System Improvements.
 1. This is the first project that will involve the July 2024 water rate increases. The city is excited to have a fully funded capital plan that will allow for improvements every other year. A public hearing is required for the project. The City Administrator recommends approving the resolution.
4. Consideration of a resolution awarding the Oelwein Fire Department Overhead Door Replacement Project contract to Christie Door Company in the amount of \$40,955.34
 1. The doors at the fire department are original to the building. Updating these doors will help with the development of the building. The department also looks forward to more features and vastly more safety features. Funding for most of this project was provided by a grant, the remainder will come from franchise fees. The city administrator recommends approving the resolution.
5. Consideration of a Resolution Approving a Contract with Civic Plus for the City's Website and Agenda Management Software
 1. The website is a critical tool for city staff and residents. Civic Plus is pushing Oelwein to a new site as we were on the Municode platform that is being phased out. Municode was bought out by civic plus. The new website also has a new agenda management software. While higher prices are not ideal, the city will see what the new website is before considering a different option. The city administrator recommends approving the resolution.

Motions

- B. Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request from the Williams Center for the Arts.



- C. Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request from the Oelwein Archery Boosters.
- D. Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request from the Oelwein Fire Fighter Foundation.
- E. Consideration of a Motion to Continue Planning Efforts for the Big O Celebration.
 - 1. The city council needs an update on the BIG O and the issues the committee has had with planning.
- F. Consideration of a motion to direct the Public Safety Committee to review the proposed bridge fishing ordinance.
 - 1. The 10th Street bridge has been a spot for fishing. Now with the sidewalk on the north side, we want to make sure patrons only fish on the north side. This will keep everyone safe as they won't be on the bridge where there is vehicle traffic. Sending this to public safety will help answer any concerns that are present.