



March 31, 2022

Oelwein City Council  
20 Second Ave. SW  
Oelwein, IA 50662

Dear Mayor Devore, City Administrator Mulfinger, and City Council Members:

The Oelwein Chamber & Area Development is requesting permission to close the 10 block of West Charles and the adjacent alleys for our 2022 Party in the Park events on the following Thursdays: June 9, July 14 and August 11. **We are requesting the closure of the street and alleys from 3:30pm – 9pm to allow for setup and cleanup of the event area.** Our events will be held from 5:00 – 8:00pm. Streets will reopen after the street is cleared by attendees and vendors. There will not be a Party in the Park event in September due to the demo and renovation of the Oelwein Community Plaza and Plaza Park.

Thanks much for your consideration in this matter.

Sincerely,

A handwritten signature in blue ink that reads "Debra Howard". The signature is fluid and cursive.

Debra Howard, Executive Director  
Oelwein Chamber & Area Development