



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 9/13/2021

Consent Agenda

1. Consideration of a motion to approve the minutes of the August 23, 2021 Council meeting
2. Consideration of a Class 'C' Liquor and Sunday Sales Renewal for Ross Reid Post #9 of the American Legion
3. Consideration of a new Class 'E' Liquor and Sunday Sales Permit for Jimmy Stores 786 Inc.
4. Consideration of a motion to approve Cigarette Permit Application for Jimmy Stores 786 Inc

Ordinances

1. Consideration of an Ordinance amending Section 3-171 to reduce Park and Recreation Commission to Five Members
 1. This item has been recommended by the Parks and Rec board. It is harder than ever to find community members for these boards. The City Administrator recommends approving the first reading.

Resolutions

2. Consideration of a Resolution of the City of Oelwein, Iowa adopting policies for Demolition Assistance
 1. This policy was reviewed by PFEED and recommended for council. The City Administrator recommends approving the policy.
3. Consideration of a Resolution of the City of Oelwein, Iowa adopting policies for House Forfeiture
 1. This policy was reviewed by PFEED and recommended for council. The City Administrator recommends approving the policy.
4. Consideration of a Resolution Authorizing Temporary Closure of Public Ways or Grounds for Oelwein Community High School 2021 Homecoming Parade and Activities
 1. The City enjoys working with the school district on their homecoming activities. The City Administrator recommends approving the resolution.

Motions

5. Consideration of a motion to proceed with Trail Improvement Segment 2
 1. Joshua Johnson has a presentation for council. The City has the funding and is ready to proceed with the next trail improvement. The next step will be design and going to bid this winter. The City Administrator recommends approving this motion.



6. Consideration of a motion to move forward on Oelwein Municipal Airport Runway Maintenance Project in the amount of local match of \$46,111.10
 1. Council has provided guidance on the airport the included performing maintenance on the airport and not new construction. This project will be only maintenance on the runway and approach. \$30,000 in cares act money and \$10,000 in FY2022 and \$6,000 FY2023 will take care of this project. The City will still need to go out for consultants and design and bid the project.
7. Consideration of a motion to amend Pay Request No. 4 to Bacon Concrete, LLC from \$175,486.34 to \$80,931.45 for work completed on Segment 1 Trail Improvements Project
 1. The engineers provided the wrong documents at last weeks meeting for a pay request. The actual payment was corrected and now needs to be approved by council. The City Administrator recommends approving the motion.
8. Consideration of a motion to approve pay estimate No. 5 for Segment 1 Trail Improvements in the amount of \$85,775.82
 1. This work has been completed with no issues. The City Administrator recommends approving the motion.
9. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Hotel Motel Funding Application from Williams Center for the Arts in the amount of \$1,500.00
 1. The City has on a regular basis provided funding to this organization. The City Administrator recommends approving based on the PFEED recommendation.