



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 12/21/2020

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#### Consent Agenda

1. Consideration of a motion to approve the minutes of the December 14, 2020 Council Meeting
2. Claims Resolution in the amount of \$647,332.72
3. Consideration of a new Class 'B' Native Wine Permit for Farmers Daughters Quilts

#### Resolutions

4. Consideration of a Resolution Directing the Sale of the City's Interest in 15 4th Street NE, Oelwein, Fayette County, Iowa
  1. This property is the one council received a bid for on December 14. The City Administrator recommends approving the sale.

#### Motions

5. Consideration of a motion to approve proposal on Police Officer Replacement
  1. Chief Logan provides several reasons why it makes sense to add a police officer while the city is short for a year. The City Administrator recommends approving the proposal.
6. Consideration of a motion to endorse further research re: Arrest Diversion Program
  1. The City wants to break the cycle for community members and their run in with the law. The City is hoping to get community members back on track and not stuck in the jail cycle. Chief Logan provides a great write up for this program. This does not approve the program but shows support as the city works with all members of the county on this project. The City Administrator recommends approving the motion.
7. Consideration of a motion authorizing signatures on Task Order No. 2003-20A with Fox Engineers in the amount of \$34,500 for Oelwein NE Sanitary Sewer Improvements
  1. After discussions with council, staff recommends approving the task order as it will provide the best product and will help the city with their next step in alleviating the sewer issues in the north east. The City Administrator recommends approving the task order.
8. Consideration of a motion approving City Park Electrical Upgrades by Etringer Electric in the amount of \$22,150.00
  1. The City has received grant funding for a project that is needed to make permanent improvement to city park. The City did not budget for this item, but surplus funds in the franchise fee can cover the costs without



affecting end of year balance. The City Administrator recommends approving the project.

9. Consideration of a motion accepting offer of \$20,000 from City of Atalissa Fire Department for 1992 Smeal Metro Star Pumper
  1. An offer has been received that is competitive for the fire truck. After three months of listing the truck, the city is ready to sell. The City Administrator recommends approving the sale and allowing the funds to go toward fire equipment in FY2021.
10. Consideration of a motion authorizing signatures on Task Order with AECOM in the amount of \$5,400.00 for Apron and Taxiway Joint Sealant FAA Cares Project
  1. Council approved moving forward with this project at the December 14 meeting. This small project will be paid for by the Cares Act funds. The City Administrator recommends approving the task order.
11. Consideration of a motion authorizing payment to KW Electric Inc. in the amount of \$5,903.74 for work completed on 20th Street Lift Station Project
  1. The City is paying a sub-contractor that was not paid by the contractor that worked with the city. The city has the funds as \$20,000 was withheld from the main contractor. The City Administrator recommends approving the payment.
12. Consideration of a motion to approve recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Demolition Funding for 407 East Charles and Hotel/Motel Funding for Williams Center for the Arts