



To: Mayor and City Council  
From: Dylan Mulfinger  
Subject: Administration City Council Agenda Memo  
Date: 2/26/2024

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#### Ordinances

5. Consideration of an ordinance amending Chapter 19: Animals and Fowl, Section 3: Bothersome Animals and Adding Section 12: Chickens on Residential Property - First Reading.
  1. After a public work session, staff worked with the city attorney to design an ordinance which allowed chickens and helps staff to enforce instances where chickens are at large. Public comment was overwhelmingly in support of chickens. Community members felt passionately about their flocks. A properly kept coop does not cause issues in the community and provides a recreational activity for a property owner. The City Administrator recommends passing the first reading.

#### Resolutions

6. Consideration of a resolution approving an agreement for bond services with Dorsey & Whitney, LLP in the amount of \$13,500 for the FY2025 10th Street Bridge Bond.
  1. Should the city council want to get a bond for the 10<sup>th</sup> St Bridge, the process needs to start now. Approving this does not lock the city council into the bridge, but it allows the council to move forward on the process. If the council votes no on the bridge, the process will stop. Should the city council vote yes on the bridge, then the process will continue with the bonding attorney and financial advisor. The City Administrator recommends approving the resolution.
7. Consideration of a resolution setting the date for public hearing on proposal to enter into a General Obligation Bridge Improvement Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$1,500,000.00.
  1. Should the city want to get a bond for the 10th St Bridge, the process needs to start now. Approving this does not lock the city council into the bridge, but it allows the council to move forward on the process. If the council votes no on the bridge, the process will stop. The City Administrator recommends approving the resolution.
8. Consideration of a resolution approving Pay Application No. 2 in the amount of \$116,890.28 for Oelwein Reed Bed Expansion and EQ Liner.
  1. This project is progressing as needed. The City Administrator recommends approving the resolution.
9. Consideration of a resolution approving an Iowa Transportation Alternatives Set-Aside Program Application.



1. The city applies for these funds through Upper Explorerland. These funds will help us complete our trail system. The funds are competitive, and Oelwein has not always been successful in the past due to a major focus from the committee on other trails. The City Administrator recommends approving the resolution.
10. Consideration of a resolution approving a contract with CSG Forte for CivicRec payment processing software.
1. The city must use another payment processing service as Civic does not recognize our current provider. All fees are passed on to the customer. The City Administrator recommends approving the resolution.

#### Motions

11. Consideration of a motion to provide Fayette County with the City of Oelwein's Proposed Tax Levy.
1. The State of Iowa requires Oelwein to send their proposed tax rate to Fayette County so it can be sent out in mailers to each resident. This tax rate is the highest rate proposed. The city can only lower this tax rate once it is published. This rate includes the new bridge loan. Should the city council want to make changes, those can be made before the budget is adopted April 8. The City Administrator recommends approving the motion.
12. Consideration of a motion to direct staff to prepare a development agreement with Matt Construction in the amount of \$100,000 for rehabilitation of 1 South Frederick.
1. The City Council has a chance to prevent a downtown building from crumbling. Improvements to this building will help the downtown tax base. This is a good investment of the downtown TIF dollars. The City Administrator recommends approving the motion.
13. Consideration of a motion to allow the Pony Express Riders of Iowa to collect funds for Camp Sunnyside at the intersection of Frederick and Charles on March 29, 2024 from 7:30AM to 12:00PM.
1. This has happened annually with no issues. The City Administrator recommends approving the motion.